

**HUMAN SERVICES  
SUMMARY**

	<b>Page #</b>	<b>Requirements</b>	<b>Sources</b>	<b>Net County Cost</b>	<b>Staffing</b>
<b><u>GENERAL FUND</u></b>					
HUMAN SERVICES	148				
HEALTH ADMINISTRATION					
HEALTH ADMINISTRATION	150	120,279,015	105,279,015	15,000,000	1
BEHAVIORAL HEALTH					
BEHAVIORAL HEALTH	156	172,829,580	170,986,827	1,842,753	563
ALCOHOL AND DRUG SERVICES	162	12,593,649	12,444,191	149,458	90
PUBLIC HEALTH					
PUBLIC HEALTH	172	83,381,075	79,000,080	4,380,995	731
CALIFORNIA CHILDREN'S SERVICES	178	21,778,580	17,092,434	4,686,146	179
INDIGENT AMBULANCE	181	472,501		472,501	0
HUMAN SERVICES ADMINISTRATIVE CLAIM	186	544,925,782	528,187,504	16,738,278	4,735
AGING AND ADULT SERVICES					
AGING AND ADULT SERVICES	196	9,373,472	9,373,472	0	39
PUBLIC GUARDIAN-CONSERVATOR	201	1,115,851	230,513	885,338	21
CHILD SUPPORT SERVICES	204	39,988,504	39,988,504	0	428
HUMAN SERVICES - SUBSISTENCE PAYMENTS: SUBSISTENCE FUNDS - CONSOLIDATED	212	544,013,213	513,494,218	30,518,995	0
VETERANS AFFAIRS	223	2,167,009	642,500	1,524,509	22
TOTAL GENERAL FUND		<u>1,552,918,231</u>	<u>1,476,719,258</u>	<u>76,198,973</u>	<u>6,809</u>
	<b>Page #</b>	<b>Requirements</b>	<b>Sources</b>	<b>Use of (Contribution to) Fund Balance</b>	<b>Staffing</b>
<b><u>SPECIAL REVENUE FUNDS</u></b>					
HEALTH ADMINISTRATION:					
MASTER SETTLEMENT AGREEMENT	154	17,000,000	17,783,935	(783,935)	0
BEHAVIORAL HEALTH:					
MENTAL HEALTH SERVICES ACT	165	148,692,110	130,416,275	18,275,835	546
SPECIAL REVENUE FUNDS - CONSOLIDATED	169	12,139,149	10,837,931	1,301,218	0
PUBLIC HEALTH:					
SPECIAL REVENUE FUNDS - CONSOLIDATED	183	4,180,022	3,925,308	254,714	0
HUMAN SERVICES ADMINISTRATION:					
WRAPAROUND REINVESTMENT FUND	209	12,549,029	6,248,494	6,300,535	0
PRESCHOOL SERVICES	218	50,196,486	50,356,028	(159,542)	721
TOTAL SPECIAL REVENUE FUNDS		<u>244,756,796</u>	<u>219,567,971</u>	<u>25,188,825</u>	<u>1,267</u>



## HUMAN SERVICES

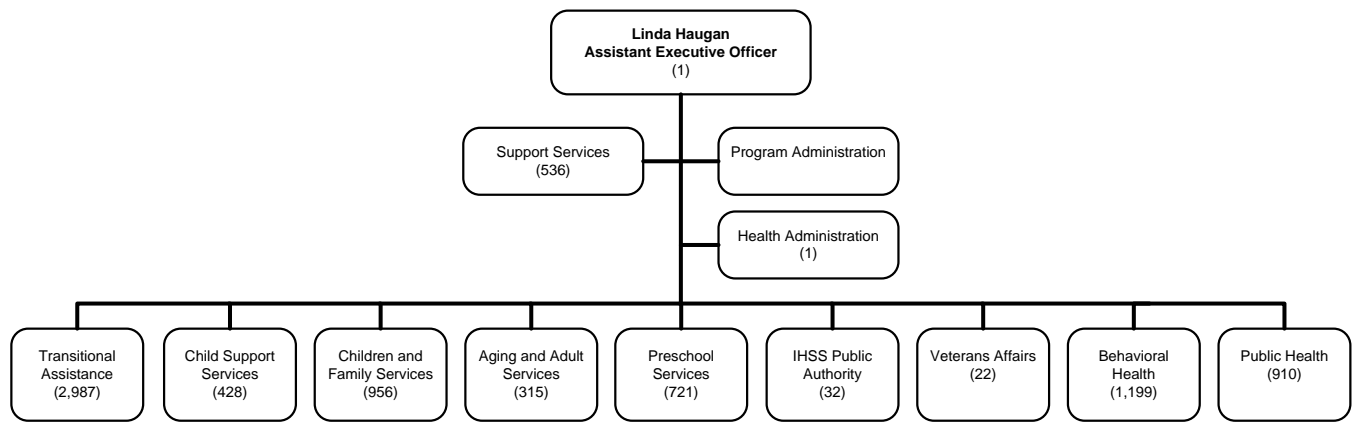
Linda Haugan

### DEPARTMENT MISSION STATEMENT

*Human Services works to build a healthy community by strengthening individuals and families, enhancing quality of life, and valuing people.*



### ORGANIZATIONAL CHART



### SUMMARY OF HEALTH BUDGET UNITS

2015-16						
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Health Administration	120,279,015	105,279,015	15,000,000			1
Behavioral Health (BH)	172,829,580	170,986,827	1,842,753			563
BH - Alcohol and Drug Services	12,593,649	12,444,191	149,458			90
Public Health (PH)	83,381,075	79,000,080	4,380,995			731
PH - California Children's Services	21,778,580	17,092,434	4,686,146			179
PH - Indigent Ambulance	472,501	0	472,501			0
<b>Total General Fund</b>	<b>411,334,400</b>	<b>384,802,547</b>	<b>26,531,853</b>			<b>1,564</b>
<b>Special Revenue Funds</b>						
Master Settlement Agreement	17,000,000	17,783,935		(783,935)		0
BH - Mental Health Services Act	148,692,110	130,416,275		18,275,835		546
BH Special Revenue Funds - Consolidated	12,139,149	10,837,931		1,301,218		0
PH Special Revenue Funds - Consolidated	4,180,022	3,925,308		254,714		0
<b>Total Special Revenue Funds</b>	<b>182,011,281</b>	<b>162,963,449</b>		<b>19,047,832</b>		<b>546</b>
<b>Total - All Funds</b>	<b>593,345,681</b>	<b>547,765,996</b>	<b>26,531,853</b>	<b>19,047,832</b>	<b>0</b>	<b>2,110</b>

Health is comprised of six general fund budget units: Health Administration, Behavioral Health, Alcohol and Drug Services, Public Health, California Children's Services and Indigent Ambulance. In addition, ten special revenue funds have been established to act as financing budgets for the Health Administration, Behavioral Health and Public Health general fund budget units. Each special revenue fund collects and disburses funds based on the specific purpose and activities established including, but not limited to, alcohol and drug prevention services, tobacco cessation services and preparedness and response.



## SUMMARY OF HUMAN SERVICES BUDGET UNITS

2015-16						
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Human Services Administrative Claim	544,925,782	528,187,504	16,738,278			4,735
Aging and Adult Services - Aging Programs	9,373,472	9,373,472	0			39
Public Guardian-Conservator	1,115,851	230,513	885,338			21
Child Support Services	39,988,504	39,988,504	0			428
Human Services Subsistence - Consolidated	544,013,213	513,494,218	30,518,995			0
Veterans Affairs	2,167,009	642,500	1,524,509			22
Total General Fund	1,141,583,831	1,091,916,711	49,667,120			5,245
<b>Special Revenue Funds</b>						
Wraparound Reinvestment Fund	12,549,029	6,248,494		6,300,535		0
Preschool Services	50,196,486	50,356,028		(159,542)		721
Total Special Revenue Funds	62,745,515	56,604,522		6,140,993		721
<b>Other Agencies</b>						
IHSS Public Authority	7,258,527	7,258,527		0		32
Total Other Agencies	7,258,527	7,258,527		0		32
<b>Total - All Funds</b>	<b>1,211,587,873</b>	<b>1,155,779,760</b>	<b>49,667,120</b>	<b>6,140,993</b>	<b>0</b>	<b>5,998</b>

NOTE: IHSS Public Authority is reported in the 'Other Agencies' section of this budget document.

Human Services is composed of eight County Departments: Transitional Assistance (TAD), Children and Family Services (CFS), Aging and Adult Services (DAAS), Preschool Services, Child Support Services, Veterans Affairs, Behavioral Health (BH) and Public Health (PH). Two other agencies work in conjunction with the core Human Services departments and they are: Children's Network and the Office of Homeless Services. Additionally, there are several support divisions under Human Services Management Services, including the Performance, Education and Resource Center which provide administrative and training support to the Human Services Departments.

Transitional Assistance, Children and Family Services, Aging and Adult Services, and all Human Services support divisions are included in the Human Services Administrative Claim process. The purpose of the claim process is to provide the County with the means for determining the costs applicable to each of the numerous welfare programs. This cost determination is necessary to satisfy federal and state reporting and funding requirements and to determine appropriate federal and state financial reimbursement to the County for each of the welfare programs.

Subsistence Payments and Aid to Indigents (general relief) are either direct payments to welfare recipients or payments to organizations that provide service to the welfare recipients. The Human Services Assistant Executive Officer is responsible for all of the above budget units.



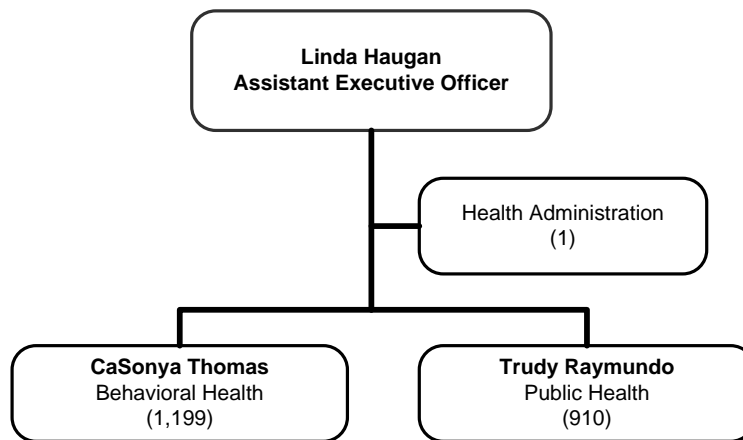
## HEALTH ADMINISTRATION

### DEPARTMENT MISSION STATEMENT

*Health Administration develops and coordinates budgets, policies, and procedures for the County's health care departments in accordance with the strategic goals adopted by the Board of Supervisors, the County Charter, and the general laws.*



### ORGANIZATIONAL CHART



### 2015-16 SUMMARY OF BUDGET UNITS

	2015-16					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Health Administration	120,279,015	105,279,015	15,000,000			1
Total General Fund	120,279,015	105,279,015	15,000,000			1
<b>Special Revenue Funds</b>						
Master Settlement Agreement	17,000,000	17,783,935		(783,935)		0
Total Special Revenue Funds	17,000,000	17,783,935		(783,935)		0
<b>Total - All Funds</b>	137,279,015	123,062,950	15,000,000	(783,935)	0	1



# Health Administration

## DESCRIPTION OF MAJOR SERVICES

The role of the Health Administration budget unit is to seek and support opportunities to foster collaboration among the Department of Public Health (PH), Department of Behavioral Health (BH), and the Arrowhead Regional Medical Center (ARMC). Health Administration provides regular fiscal and policy analysis relating to the operations of these departments. Additionally, Health Administration manages the \$120.3 million Health Administration budget unit, which includes funding and related transactions for the County's contribution for ARMC debt service payments, health related maintenance of effort costs, and transfers required to obtain federal health care funding.

Budget at a Glance	
Requirements Less Reimbursements	\$120,279,015
Sources/Reimbursements	\$105,279,015
Net County Cost	\$15,000,000
Total Staff	1
Funded by Net County Cost	13%

### Intergovernmental Transfers

This budget unit includes Intergovernmental Transfers (IGT) to the state for Disproportionate Share Hospital (DSH) Supplemental Payments, Medi-Cal managed care, and Delivery System Reform Incentive Payments (DSRIP). These IGT's are used to send the non-federal share of DSH, Medi-Cal managed care, and DSRIP payments to the state in order to receive matching contributions. The initial investment is returned to this budget unit.

DSH supplemental payments are provided by the state to qualifying hospitals that serve Medi-Cal and uninsured individuals to provide for uncompensated costs of care. Medi-Cal managed care payments provide for maximum reimbursement under the allowable rate range. DSRIP funding is strictly tied to results and meeting transformation milestones. These payments are reflected as a matching contribution to the state, with a return of the initial investment to this budget unit.

### Realignment and General Fund Support

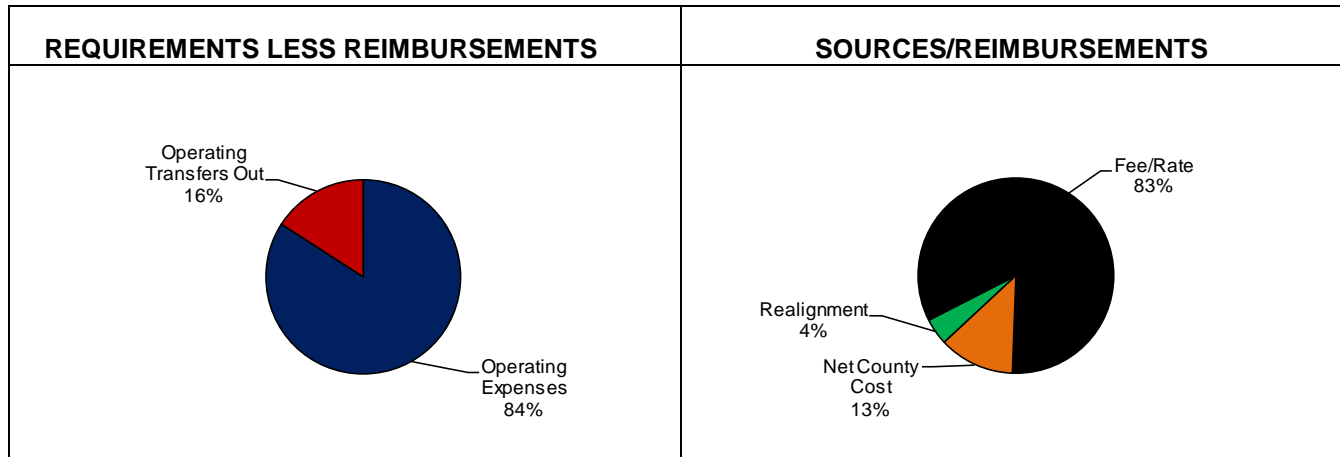
County General Fund support and realignment funds totaling \$20.3 million are used to pay for the ARMC debt service lease payments of \$14.7 million, Realignment AB 8 match of \$4.3 million, and administrative costs. To qualify for receipt of Health Realignment funding from the state, the County must contribute a 'match' of local funds. The County's \$4.3 million match is based on a formula established through AB 8 in 1979. This amount has remained constant throughout the years.

Realignment funds support costs in this budget unit as follows:

- Mental Health at 9.88%;
- Social Services at 3.40%;
- Health at 86.72% (which also covers debt service payments).



## 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Health Administration  
FUND: General

BUDGET UNIT: AAA HCC  
FUNCTION: Health and Sanitation  
ACTIVITY: Hospital Care

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	176,247	320,215	323,696	160,272	160,272	168,474	8,202
Operating Expenses	23,988,795	67,065,145	152,789,252	85,830,762	101,081,987	101,053,987	(28,000)
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	24,165,042	67,385,360	153,112,948	85,991,034	101,242,259	101,222,461	(19,798)
Reimbursements	(39,979)	0	0	0	0	0	0
Total Appropriation	24,125,063	67,385,360	153,112,948	85,991,034	101,242,259	101,222,461	(19,798)
Operating Transfers Out	19,023,328	18,302,938	17,346,170	21,434,819	19,488,354	19,056,554	(431,800)
Total Requirements	43,148,391	85,688,298	170,459,118	107,425,853	120,730,613	120,279,015	(451,598)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	7,826,732	3,376,654	7,425,853	5,730,613	5,279,015	(451,598)
State, Fed or Gov't Aid	4,873,403	0	0	0	0	0	0
Fee/Rate	23,277,623	62,861,566	152,082,554	85,000,000	100,000,000	100,000,000	0
Other Revenue	0	0	0	0	0	0	0
Total Revenue	28,151,026	70,688,298	155,459,209	92,425,853	105,730,613	105,279,015	(451,598)
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	28,151,026	70,688,298	155,459,209	92,425,853	105,730,613	105,279,015	(451,598)
Net County Cost	14,997,365	15,000,000	14,999,909	15,000,000	15,000,000	15,000,000	0
Budgeted Staffing*	1	2	2	1	1	1	0

\* Data represents modified budgeted staffing

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Major expenditures include Intergovernmental Transfers to cover the required local match for Disproportionate Share Hospital (DSH), Delivery System Reform Incentive Payments (DSRIP), and Medi-Cal managed care programs, as well as debt service lease payments for ARMC. The major revenue source is the matching funds received from the State.



**BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are decreasing by \$451,598 primarily due to a reduction of operating transfers out required for debt service payments, which results in a reduction of sources needed to meet requirements.

**2015-16 POSITION SUMMARY\***

Division	2014-15 Modified Staffing	Adds	Deletes	Reorgs	2015-16 Recommended	Limited	Regular
Health Administration	1	0	0	0	1	0	1
Total	1	0	0	0	1	0	1

\*Detailed classification listing available in Appendix D

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing expenses of \$168,474 fund 1 budgeted regular position.



# Master Settlement Agreement

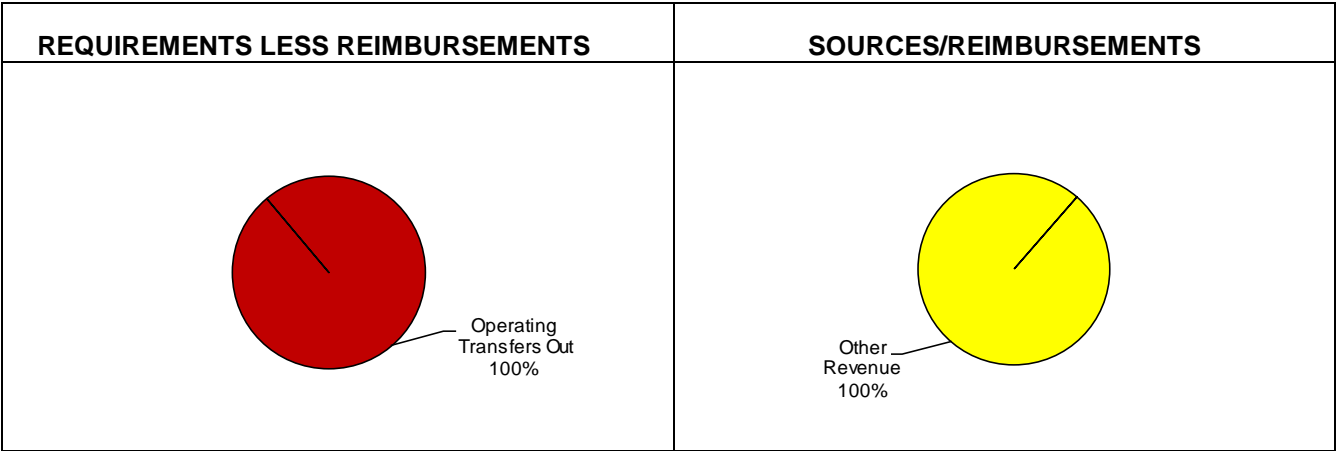
## DESCRIPTION OF MAJOR SERVICES

This budget unit accounts for proceeds received from the tobacco lawsuit Master Settlement Agreement (MSA). In late 1998, a settlement was reached in a lawsuit filed by states against the tobacco industry. In California, the proceeds of the settlement are divided equally between the state and local governments who partnered in the lawsuit. Payments to local governments are based on a formula involving total tobacco sales and each local entity's population.

Budget at a Glance	
Requirements Less Reimbursements	\$17,000,000
Sources/Reimbursements	\$17,783,935
Use of/ (Contribution to) Fund Balance**	(\$783,935)
Total Staff	0

A majority of the County's total proceeds are used each year to fund a portion of the Arrowhead Regional Medical Center (ARMC) debt.

## 2015-16 RECOMMENDED BUDGET



\*\* Contribution to Fund Balance appears as a negative number and increases Available Reserves.





## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Health Administration  
FUND: Master Settlement Agreement

BUDGET UNIT: RSM MSA  
FUNCTION: Health and Sanitation  
ACTIVITY: Hospital Care

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	0	0	0	0	0	0	0
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	0	0	0	0	0	0	0
Reimbursements	0	0	0	0	0	0	0
Total Appropriation	0	0	0	0	0	0	0
Operating Transfers Out	17,000,000	17,000,000	17,000,000	17,000,000	17,000,000	17,000,000	0
Total Requirements	17,000,000	17,000,000	17,000,000	17,000,000	17,000,000	17,000,000	0
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	0	0	0	0	0	0	0
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	18,134,168	27,311,849	17,994,676	17,813,880	17,508,893	17,783,935	275,042
Total Revenue	18,134,168	27,311,849	17,994,676	17,813,880	17,508,893	17,783,935	275,042
Operating Transfers In	3,146,181	10,611	0	0	0	0	0
Total Financing Sources	21,280,349	27,322,460	17,994,676	17,813,880	17,508,893	17,783,935	275,042
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(4,280,349)	(10,322,460)	(994,676)	(813,880)	(508,893)	(783,935)	(275,042)
Available Reserves					21,958,405	23,047,327	1,088,922
Total Fund Balance					21,449,512	22,263,392	813,880
Budgeted Staffing*	0	0	0	0	0	0	0

\*Data represents modified budgeted staffing

\*\* Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Operating transfers out of \$17.0 million reflect a transfer to the General Fund used to fund the Net County Cost within the Health Administration budget unit and to offset increased health care costs within the Department of Public Health. Health Administration uses that Net County Cost to fund the \$4.3 million local match requirement for 1991 Health Realignment and \$10.7 million of net debt service (lease payment) for ARMC.

Other revenue of \$17.8 million reflects anticipated revenue from the major tobacco companies pursuant to the Master Settlement Agreement.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Sources from the Master Settlement Agreement have been budgeted conservatively based on average receipts over the last four years excluding extraordinary revenue. Revenues have remained stable over the past four years with the exception of the approximate \$9.8 million of extraordinary revenue received in 2012-13 for a Non-Participating Manufacturers (NPM) Adjustment settlement payment.

## ANALYSIS OF FUND BALANCE

Fund balance is expected to increase by \$783,935 based on the continued trend of revenues exceeding the base expenditure. It is anticipated a recommendation is forthcoming for the use of available fund balance for the construction of jail medical facilities on the ARMC campus.

## STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit.



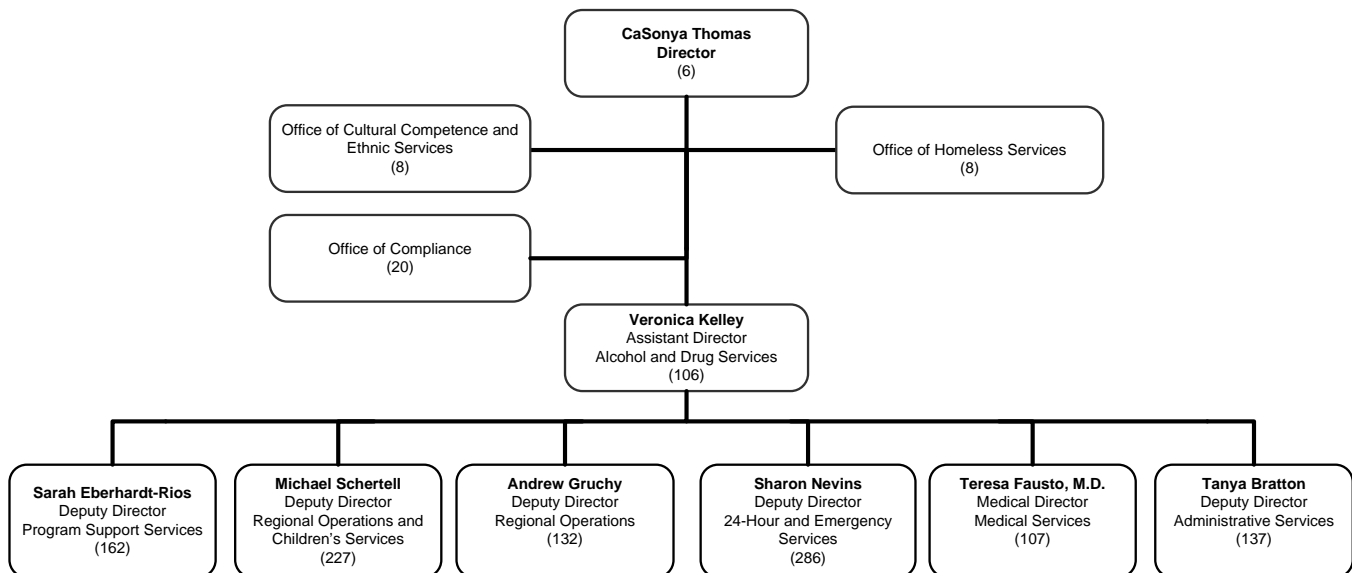
## BEHAVIORAL HEALTH CaSonya Thomas

### DEPARTMENT MISSION STATEMENT

*The County of San Bernardino Behavioral Health Programs strive to be recognized as a progressive system of seamless, accessible, and effective services that promote prevention, intervention, recovery and resiliency for individuals, families and communities.*



### ORGANIZATIONAL CHART



### 2015-16 SUMMARY OF BUDGET UNITS

2015-16						
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b><u>General Fund</u></b>						
Behavioral Health	172,829,580	170,986,827	1,842,753			563
Alcohol and Drug Services	12,593,649	12,444,191	149,458			90
Total General Fund	185,423,229	183,431,018	1,992,211			653
<b><u>Special Revenue Funds</u></b>						
Mental Health Services Act	148,692,110	130,416,275		18,275,835		546
Special Revenue Funds - Consolidated	12,139,149	10,837,931		1,301,218		0
Total Special Revenue Funds	160,831,259	141,254,206		19,577,053		546
<b>Total - All Funds</b>	346,254,488	324,685,224	1,992,211	19,577,053	0	1,199



## 2014-15 MAJOR ACCOMPLISHMENTS

- Established the Access, Coordination and Enhancement (ACE) Program to improve the timeliness of outpatient services. ACE services focus on changing service delivery in major outpatient clinics by standardizing screening and assessments across clinics. The ACE program is the initial step to creating a managed care delivery system to estimate and manage capacity while meeting service demands.
- Implemented the Recovery Based Engagement Support Teams (RBEST) project to test engagement strategies for populations that have not effectively engaged in accessing mental health services and treatment due to various long standing societal circumstances which impede their ability to successfully live in their communities in a state of recovery and wellness.
- Received a \$3.9 million grant from the California Health Facilities Financing Authority (CHFFA) for the construction of a new 16-bed Crisis Residential Treatment (CRT) facility in San Bernardino. Crisis residential programs are lower-cost, community-based treatment options that help reduce emergency department visits and divert hospitalization and/or incarcerations.
- Implemented the Homeless Outreach Support Team (HOST) which is an outreach based program providing services in the field to engage chronically homeless individuals with mental illness into permanent supportive housing. HOST collaborates with the Sheriff's Homeless Outreach Proactive Enforcement (HOPE) team to conduct outreach events, go out into the field, and engage the most difficult and hard to reach clients.

## DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Number of Medi-Cal clients served by County behavioral health services.	31,500	32,118	34,200 □	36,115
STRATEGY	Increase specialty behavioral health care for the County's Medi-Cal population who experience significant mental, emotional or substance use disorders.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Number of County residents receiving evidence supported early intervention or prevention services.	45,000	60,000	95,064 □	100,000
STRATEGY	Increase early access to prevention and intervention services that have been demonstrated to reduce the future need for intensive behavioral health treatment.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	NEW	28%	30%	30% □	30%
STRATEGY	Increase the number of mental health consumers who complete the annual Consumer Perception Survey at all outpatient treatment sites by lengthening the time frame administered from 2 weeks to 4 weeks.	The percent of mental health consumers who respond positively regarding their treatment effectiveness on the annual Consumer Perception Survey.				



## Behavioral Health

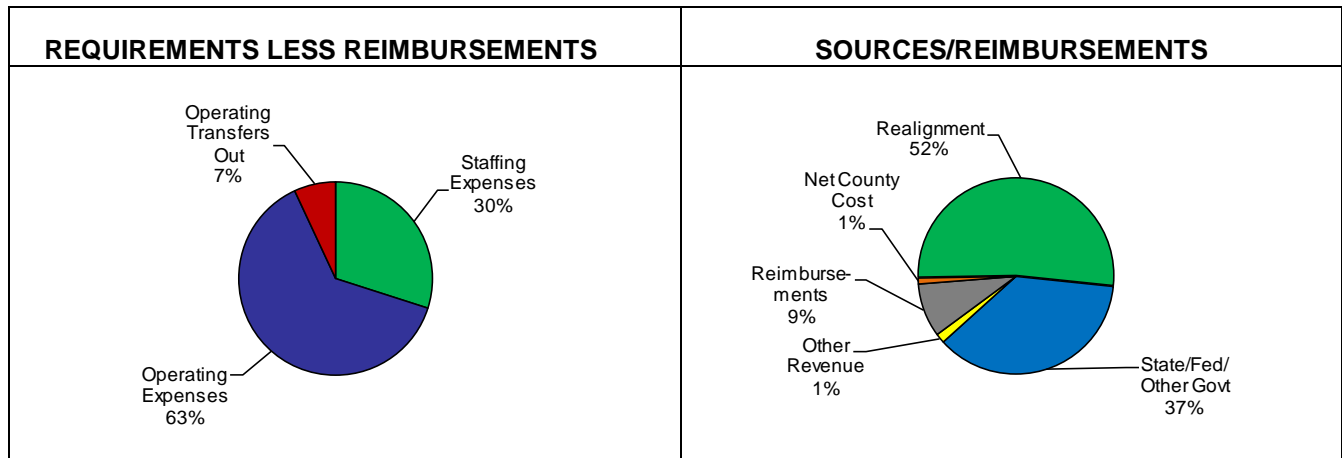
### DESCRIPTION OF MAJOR SERVICES

The Department of Behavioral Health is responsible for providing mental health services to County residents who are either unable to afford treatment or do not live in proximity to private services. Treatment is provided to all age groups, with primary emphasis placed on treating children, families and chronically mentally ill adults (in that priority). Services are delivered throughout the County via a network of department-operated clinics, community based contract providers (residential and psychiatric skilled nursing facilities and acute hospitals), public schools, and other community-based settings. Services include: information and referrals, community outreach, client self-help and support groups, a variety of children's programs, mentally ill homeless program, employment services, case management, crisis and transitional residential assistance, augmented board and care placements, conservatorship services, supportive housing services and client transportation assistance. The department also operates as a training setting by administering various internship programs and offering continuing education for licensed department and contractor staff.

#### Budget at a Glance

Requirements Less Reimbursements	\$189,662,333
Sources/Reimbursements	\$187,819,580
Net County Cost	\$1,842,753
Total Staff	563
Funded by Net County Cost	1%

### 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Behavioral Health  
FUND: General

BUDGET UNIT: AAA MLH  
FUNCTION: Health and Sanitation  
ACTIVITY: Hospital Care

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	38,846,155	40,879,012	44,413,480	40,862,360	53,264,931	56,597,872	3,332,941
Operating Expenses	77,880,523	88,202,875	101,646,103	94,966,388	111,516,809	119,205,675	7,688,866
Capital Expenditures	52,650	74,514	208,681	684,090	843,090	758,000	(85,090)
Total Exp Authority	116,779,328	129,156,401	146,268,264	136,512,838	165,624,830	176,561,547	10,936,717
Reimbursements	(9,608,539)	(10,393,769)	(16,810,633)	(13,565,930)	(13,565,581)	(16,832,753)	(3,267,172)
Total Appropriation	107,170,789	118,762,632	129,457,631	122,946,908	152,059,249	159,728,794	7,669,545
Operating Transfers Out	1,842,753	1,842,753	1,842,753	11,638,983	10,373,044	13,100,786	2,727,742
Total Requirements	109,013,542	120,605,385	131,300,384	134,585,891	162,432,293	172,829,580	10,397,287
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	52,999,648	82,744,721	77,179,544	78,700,749	90,973,096	98,411,397	7,438,301
State, Fed or Gov't Aid	51,641,696	32,600,765	49,781,312	51,149,983	66,034,627	69,474,618	3,439,991
Fee/Rate	181,531	236,728	234,515	259,001	259,000	115,974	(143,026)
Other Revenue	2,366,693	3,180,229	2,275,131	2,633,405	3,322,817	2,984,838	(337,979)
Total Revenue	107,189,568	118,762,443	129,470,502	132,743,138	160,589,540	170,986,827	10,397,287
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	107,189,568	118,762,443	129,470,502	132,743,138	160,589,540	170,986,827	10,397,287
Net County Cost	1,823,974	1,842,942	1,829,882	1,842,753	1,842,753	1,842,753	0
Budgeted Staffing*	464	485	511	513	513	563	50

\* Data represents modified budgeted staffing

Note: Alcohol and Drug Services (ADS) requirements and sources were previously included in the Behavioral Health General Fund budget unit (AAA-MLH). Pursuant to state guidelines, ADS requirements and sources will be maintained within its own budget unit (AAA-ADS) beginning in 2015-16.

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Staffing expenses of \$56.6 million fund 563 positions. Operating Expenses of \$119.2 million are comprised mostly of contracted and specialized services, and make up the majority of the Department's requirements within this budget unit. Capital expenditures total \$758,000 and include items such as vehicles, computers, and data equipment to enhance the ability of the Mental Health Clinics to provide services in the field. Together these requirements support the clinics and programs that provide mental health services to County residents. Realignment sources of \$98.4 million include 1991 realignment revenue, and 2011 realignment revenue which includes Public Safety Realignment revenue (AB109). Federal and State sources of \$69.5 million include Medi-Cal, Affordable Care Act Medi-Cal and the Mental Health Block Grant. Other sources in the amount of \$3.0 million include Social Security Administration payments and reimbursements from other agencies such as Desert Mountain Selpa and First Five.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$10.4 million. This is partially due to an increase of \$3.3 million in staffing expenses, covering increased rates for contract psychiatrists and additional staff for Correctional Mental Health, Mental Health Clinic expansion requiring additional clinical staff and psychiatrists, and administrative support.

Increased operating expenses of \$7.7 million include a new \$1.3 million contract for temporary help psychiatrists to assist during difficult doctor recruitment periods. Also added is \$3.4 million to existing service provider contracts for skilled nursing facilities, inpatient hospitalization, adult residential services, and children and youth services, and a \$1.1 million increase for fee for service hospitals. The relocation of Child and Youth Collaborative Services, and the expansion of new leased space for the East Valley Outpatient Clinic and the Hesperia Outpatient Clinic



result in additional operating expenses for furniture, fixtures and leases. These increases are offset by a \$2.5 million decrease in operating expenses for indigent care and \$1.5 million decrease in pharmaceutical costs for formally indigent clients now covered under the Affordable Care Act. Operating transfers out to Mental Health Services Act special revenue budget unit is increasing by \$2.7 million due to an increase in 2011 Realignment funding.

Sources are increasing by \$10.4 million primarily due to an increase in 2011 Realignment of \$7.4 million. The \$3.4 million increase in State/Federal aid primarily includes an increase in Medi-Cal revenue related to the expansion of eligible customers under the Affordable Care Act, partially offset by a decrease in State funding due to the discontinuance of the Conditional Release Program.

## 2015-16 POSITION SUMMARY\*

Division	2014-15 Modified Staffing	Adds	Deletes	Reorgs	2015-16 Recommended	Limited	Regular
24-Hour and Emergency Services	94	4	-2	-31	65	0	65
Administrative Services	52	1	0	2	55	1	54
Office of Compliance	14	2	0	-3	13	0	13
Director	5	0	0	1	6	0	6
Program Support Services	41	7	-2	7	53	3	50
Regional Operations	81	6	0	-2	85	0	85
Alcohol & Drug Services (CalWORKs)	22	2	0	-2	22	0	22
Regional Operations & Children's Svcs	155	6	-3	0	158	2	156
Medical Services	49	29	0	28	106	28	78
Total	513	57	-7	0	563	34	529

\*Detailed classification listing available in Appendix D

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$56.6 million fund 563 budgeted positions of which 529 are regular positions and 34 are limited term positions.

The 2014-15 Behavioral Health modified budget had a total of 588 positions which included 75 positions for the Alcohol and Drug Services (ADS) program. Following state guidelines, ADS requirements and sources will be separated into their own budget unit for 2015-16, and as a result 75 positions will be transferred to the ADS budget unit leaving 513 positions in 2014-15 Modified staffing for the Behavioral Health budget unit.

In 2015-16 a net 50 positions are added to this budget unit which represents the addition of 57 positions (50 regular, 7 limited term), the deletion of 6 extra help positions, and the transfer out of 1 Clinical Therapist II to Special Revenue budget unit Mental Health Services Act (MHSA). These positions are needed to meet the increasing demands of providing services for Correctional Mental Health and the expansion of Mental Health Clinics in the community.

A number of positions were moved and reorganized within the fund to better allocate resources and services in a way that would provide a more effective delivery of service within the department's programs. This reorganization will maximize effectiveness and ensure the best possible support and service to the County's mental health consumers.

### Additions

1 Business Systems Analyst II	3 Clinic Assistant	5 Clinical Therapist I
2 Contract P/T Adult Psychiatrist	3 Contract PT Adult Psychiatrist Brd Crt	1 General Services Worker II
5 Licensed Vocational Nurse II	1 Mental Health Clinic Supervisor	1 Contract Child Psychiatrist Brd Cert
6 Mental Health Nurse II	1 Mental Health Program Mgr I	1 Mental Health Program Mgr II
4 Mental Health Specialist	6 Office Assistant III	1 Office Assistant IV
1 Secretary I	4 Social Worker II	1 Staff Aide
1 Staff Analyst II	2 Supervising Office Assistant	1 Contract F/T Adult Psychiatrist
6 Clinical Therapist II		



Deletions/Transfers

3 Office Assistant II

2 Office Assistant III

1 Mental Health Nurse II

1 Clinical Therapist II transferred to MHSA



## Alcohol and Drug Services

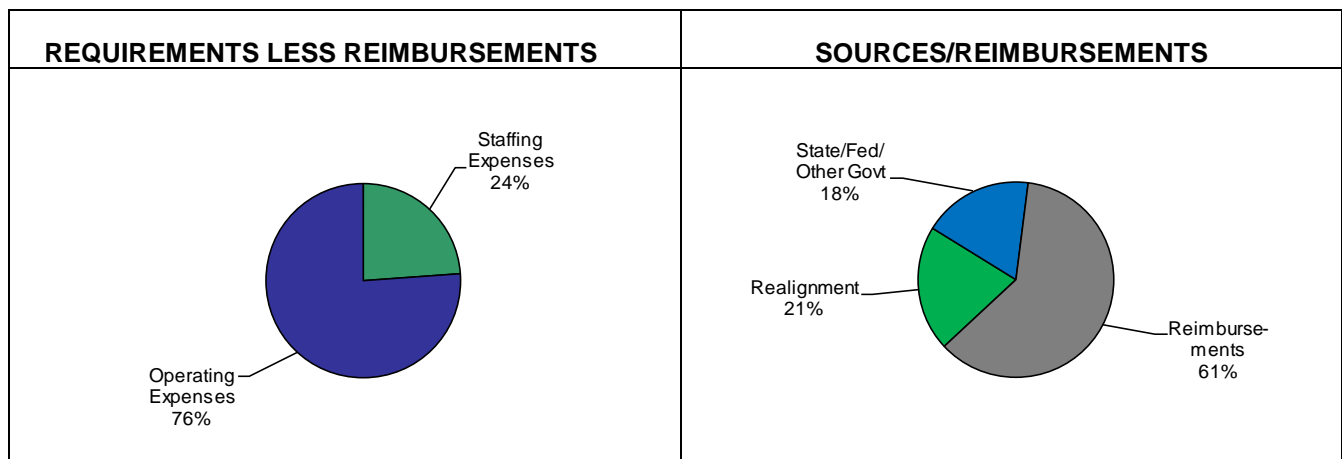
### DESCRIPTION OF MAJOR SERVICES

The Department of Behavioral Health - Alcohol and Drug Services (ADS) program provides comprehensive Substance Use Disorder services through various substance abuse prevention and treatment programs to County residents. Services such as outpatient, prevention, residential, transitional supportive housing, and narcotic treatment program services are provided.

#### Budget at a Glance

Requirements Less Reimbursements	\$32,096,103
Sources/Reimbursements	\$31,946,645
Net County Cost	\$149,458
Total Staff	90
Funded by Net County Cost	0%

### 2015-16 RECOMMENDED BUDGET





## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Alcohol and Drug Services  
FUND: General

BUDGET UNIT: AAA ADS  
FUNCTION: Health & Sanitation  
ACTIVITY: Hospital Care

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	3,451,328	3,769,582	4,225,175	4,513,924	6,716,548	7,644,666	928,118
Operating Expenses	17,726,303	17,791,466	18,460,802	21,725,751	22,836,354	24,385,637	1,549,283
Capital Expenditures	0	0	4,866	47,827	155,026	65,800	(89,226)
Total Exp Authority	21,177,631	21,561,048	22,690,843	26,287,502	29,707,928	32,096,103	2,388,175
Reimbursements	(14,568,470)	(13,931,974)	(13,024,531)	(14,826,662)	(19,681,422)	(19,502,454)	178,968
Total Appropriation	6,609,161	7,629,074	9,666,312	11,460,840	10,026,506	12,593,649	2,567,143
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	6,609,161	7,629,074	9,666,312	11,460,840	10,026,506	12,593,649	2,567,143
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	6,484,752	6,322,143	6,221,426	6,634,042	412,616
State, Fed or Gov't Aid	6,356,388	7,473,121	3,043,180	4,988,540	3,655,322	5,809,849	2,154,527
Fee/Rate	36,106	5,164	489	349	300	300	0
Other Revenue	48,209	1,520	(5,776)	350	0	0	0
Total Revenue	6,440,703	7,479,805	9,522,645	11,311,382	9,877,048	12,444,191	2,567,143
Operating Transfers In	222	0	0	0	0	0	0
Total Financing Sources	6,440,925	7,479,805	9,522,645	11,311,382	9,877,048	12,444,191	2,567,143
Net County Cost	168,236	149,269	143,667	149,458	149,458	149,458	0
Budgeted Staffing*	43	44	53	75	75	90	15

\* Data represents modified budgeted staffing

Note: Alcohol and Drug Services (ADS) requirements and sources were previously included in the Behavioral Health General Fund budget unit (AAA-MLH). Pursuant to state guidelines, ADS requirements and sources will be maintained within its own budget unit (AAA-ADS) beginning in 2015-16.

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Staffing expenses of \$7.6 million fund 90 budgeted positions. Operating Expenses of \$24.4 million are comprised primarily of professionally contracted services (\$21.0 million) and interdepartmental transfers (\$2.6 million) for Public Health HIV counseling and prevention support, and Behavioral Health general fund administrative support. \$65,800 is budgeted for capital expenditures primarily for the expense of a vehicle for the Family Stabilization program and structure remodeling related to the Screening, Assessment and Referral Center program. Together these expenditures support the clinics and programs that provide substance abuse services to County residents. Reimbursements of \$19.5 million include support from the Transitional Assistance Department, Children and Family Services, the Alcohol and Drug Services (ADS) special revenue funds, and, the Behavioral Health general fund budget unit for ADS related services. Sources of \$12.4 million include Federal and State funds: Drug Medi-Cal, Affordable Care Act Drug Medi-Cal, the Substance Abuse Prevention and Treatment Block Grant, and Public Safety Realignment (AB109).

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$2.6 million. Staffing expenses are increasing by \$928,118 due to the addition of 15 new budgeted positions. Operating expenses are increasing by \$1.5 million primarily due to increases in contracted professional services.

Sources are increasing by \$2.6 million. These increases are primarily a result of additional State and Federal Aid and Realignment funding of \$2.6 million due to increases in Drug Medi-Cal services related to the Affordable Care Act.



**2015-16 POSITION SUMMARY\***

Division	2014-15 Modified Staffing	Adds	Deletes	Reorgs	2015-16 Recommended	Limited	Regular
Administrative Services	7	0	0	0	7	0	7
Program Support Services	1	0	0	0	1	0	1
Alcohol & Drug Services	67	15	0	0	82	3	79
Total	75	15	0	0	90	3	87

\*Detailed classification listing available in Appendix D

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing expenses of \$7.6 million fund 90 positions of which 87 are regular positions and 3 are limited term positions. The 2015-16 budget includes an increase of 15 positions needed for the expanding CalWORKs program and the Transitional Assistance Family Stabilization program, adding Alcohol and Drug Counselors and an Educational Consultant which will provide Life Skills classes at various locations within the County. Other additional positions will address increased demand for comprehensive substance use disorder intensive outpatient services that are offered through The Choosing Healthy Options to Instill Change and Empowerment (CHOICE) program, along with expanded transportation and counseling services at the Barstow Clinic.

ADS Administration

1 Program Specialist II

Barstow Clinic

1 General Services Worker II

1 Alcohol and Drug Counselor

ADS CalWORKs

9 Alcohol and Drug Counselors

1 Mental Health Educational Consultant

CHOICE

2 Alcohol and Drug Counselors



## Mental Health Services Act

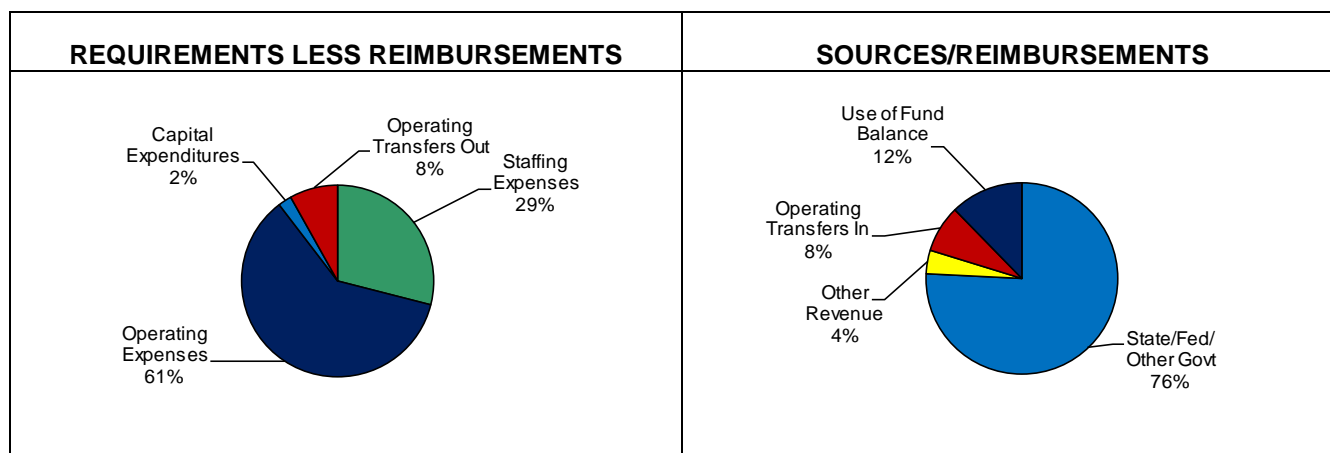
### DESCRIPTION OF MAJOR SERVICES

On November 2, 2004, voters passed Proposition 63, which established a state personal income tax surcharge of one percent on the portion of taxpayers' annual taxable income that exceeds \$1 million. The proposition was enacted into law as the Mental Health Services Act (MHSA) effective January 1, 2005. The overall purpose and intent is "to reduce the long-term adverse impact on individuals, families, and state and local budgets resulting from untreated serious mental illness to insure that all funds are expended in the most cost effective manner and to ensure accountability to taxpayers and to the public.

#### Budget at a Glance

Requirements Less Reimbursements	\$149,269,719
Sources/Reimbursements	\$130,993,884
Use of/ (Contribution to) Fund Balance	\$18,275,835
Total Staff	546

### 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Behavioral Health  
FUND: Mental Health Services Act

BUDGET UNIT: RCT MLH  
FUNCTION: Health and Sanitation  
ACTIVITY: Hospital Care

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	23,810,545	26,155,522	28,693,789	31,203,624	42,512,734	43,285,441	772,707
Operating Expenses	54,054,758	54,889,223	84,169,768	78,693,109	83,226,487	90,467,644	7,241,157
Capital Expenditures	4,995	165,726	1,672,047	3,200,258	3,195,832	3,400,707	204,875
Total Exp Authority	77,870,299	81,210,471	114,535,604	113,096,991	128,935,053	137,153,792	8,218,739
Reimbursements	(1,092,500)	(501,377)	(498,499)	(548,710)	(568,393)	(577,609)	(9,216)
Total Appropriation	76,777,799	80,709,094	114,037,105	112,548,281	128,366,660	136,576,183	8,209,523
Operating Transfers Out	0	57,472	6,668	7,295,906	7,295,906	12,115,927	4,820,021
Total Requirements	76,777,799	80,766,566	114,043,773	119,844,187	135,662,566	148,692,110	13,029,544
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	1,570,578	5,827,284	0	0	0	0
State, Fed or Gov't Aid	67,633,938	90,510,717	85,061,754	118,286,425	112,902,888	112,688,786	(214,102)
Fee/Rate	0	0	100	0	0	0	0
Other Revenue	637,594	1,463,325	4,847,877	4,414,698	6,844,683	5,917,767	(926,916)
Total Revenue	68,271,531	93,544,620	95,737,015	122,701,123	119,747,571	118,606,553	(1,141,018)
Operating Transfers In	0	1,026,596	0	8,845,318	8,530,291	11,809,722	3,279,431
Total Financing Sources	68,271,531	94,571,216	95,737,015	131,546,441	128,277,862	130,416,275	2,138,413
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance	8,506,268	(13,804,650)	18,306,758	(11,702,254)	7,384,704	18,275,835	10,891,131
Available Reserves					53,235,148	54,046,271	811,123
Total Fund Balance					60,619,852	72,322,106	11,702,254
Budgeted Staffing*	368	367	459	517	517	546	29

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Staffing expenses of \$43.3 million fund 546 positions. Operating expenses of \$90.5 million is comprised primarily of \$64.5 million in contracted and specialized services and \$13.8 million in interdepartmental transfers for services provided by Children's Network, Children and Family Services, Probation, Public Defender, and new this year, transfers to A&E to begin construction of 24-hour residential facilities in San Bernardino and the high desert. Services and supplies include administrative and program expenditures to execute the approved MHSA Plan.

Capital expenditures of \$3.4 million and operating transfers out of \$12.1 million fund the relocation of Child Youth Collaborative Services, establishment of a Crisis Stabilization Unit in San Bernardino and the establishment of Crisis Residential Centers in the High Desert and East Valley.

Reimbursements of \$577,609 include support from Human Services for the Office of Homeless Services, from the Behavioral Health budget unit for administrative support provided, and salary reimbursements from the Alcohol and Drug Services budget unit for program related services.

State and federal aid in the amount of \$112.7 million includes revenue from the Mental Health Services Act, Medi-Cal Federal Financial Participation and Affordable Care Act, and SB82 Grants. Other revenue of \$5.9 million includes revenue from Children and Family Services for Screening, Assessment, Referral and Treatment services (SART), Institute of Mental Disease revenue, rent reimbursement, and anticipated interest earnings.

Operating transfers in from the Behavioral Health budget unit of \$11.8 million consists of 2011 Realignment for Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Services, and Public Safety Realignment revenue (AB109) for County jail clinician services.



## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$13.0 million primarily due to an increase of \$7.2 million in operating expenses which includes an increase to professional and contracted services providers of \$5.6 million for Outpatient, Child and Youth, Adult Residential Treatment, Crisis Stabilization and the Senate Bill 82 Mental Health Triage program, and an increase of \$1.6 million in general services and supplies. Changes in requirements also includes an increase of \$772,707 in staffing expenses that reflects the increased cost associated with the addition of 29 positions, offset by savings from employee MOU agreements and compensation plans. An increase in capital expenditures of \$204,875 fund leasehold improvements, equipment, and vehicles. Operating transfers out are increasing by \$4.8 million to fund a Crisis Residential Center located in the High Desert, which will provide 24 hour services to individuals with mental health and substance abuse issues.

Sources are increasing by \$2.1 million. Medi-Cal revenue is increasing by \$6.0 million due to expanded eligibility for services under the Affordable Care Act. However, this is offset by a \$6.2 million revenue decrease, which includes a decrease in MHSA revenue based on state projections and a reduction in federal block and housing grant funding. A decrease in other revenue of \$926,916 consists of revised estimates for Interim Assistance for indigent clients and the First 5 funding match for Screening, Assessment, Referral and Treatment and Early Identification and Intervention Services. Operating transfers in are increasing \$3.3 million due to an increase in 2011 Realignment, including Public Safety Realignment, AB109.

## ANALYSIS OF FUND BALANCE

In 2014-15 MHSA will contribute \$11.7 million to fund balance, primarily due to salary savings, underutilization of service provider contracts and increases in other revenue and operating transfers in. MHSA utilizes fund balance to cover one-time expenses, such as the startup costs associated with the new Electronic Health Records system. Fund balance is also used to provide match funding for two California Health Facilities Financing Authority grants (CHFFA). The use of \$18.3 million of fund balance in 2015-16 will primarily fund costs associated with the CHFFA grants received to facilitate the establishment of two Crisis Residential Centers and other one-time capital expenditures.

## 2015-16 POSITION SUMMARY\*

Division	2014-15 Modified Staffing	Adds	Deletes	Re-Orgs	2015-16 Recommended	Limited	Regular
24-Hour and Emergency Services	233	14	-3	-23	221	2	219
Administrative Services	64	11	0	0	75	5	70
Office of Compliance	8	0	-1	0	7	0	7
Office of Cultural Competence & Ethnic Services	8	0	0	0	8	0	8
Office of Homeless Svcs	9	0	-1	0	8	0	8
Program Support Services	104	4	0	0	108	28	80
Alcohol & Drug Services	2	0	0	0	2	0	2
Regional Operations & Children's Svcs	64	6	-1	0	69	0	69
Regional Operations	24	1	-1	23	47	0	47
Medical Services	1	0	0	0	1	0	1
Total	517	36	-7	0	546	35	511

\*Detailed classification listing available in Appendix D

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$43.3 million fund 546 budgeted positions of which 511 are regular positions and 35 are limited term positions.

A total of 36 positions are added to the budget (30 regular, 6 limited term). Three (3) extra help positions were deleted and 4 positions were transferred to the Behavioral Health general fund budget unit resulting in a net increase of 29 new positions. These positions are needed to meet the increasing demands to provide mental health services in Adult System of Care, programmatic oversight, IT support for the new billing system, and administrative support.



Additions

2 Automated Systems Analyst I	2 Automated Systems Analyst II	3 Automated Systems Technician
1 Business System Analyst I	7 Clinical Therapist I	3 Contract Project Manager
1 Contract Staff Analyst II	1 Graduate Student Intern	1 Mental Health Nurse II
1 Occupational Therapist II	3 Office Assistant III	1 Peer & Family Advocate III
1 Program Specialist I	1 Program Specialist II	3 Social Worker II
2 Storekeepers	1 Office Assistant II	1 Clinical Therapist II
1 Contract Business Systems Analyst I		

Deletions

1 Public Service Employee	1 Office Assistant II	1 Clinical Therapist I
---------------------------	-----------------------	------------------------

Transfers to Behavioral Health General Fund

1 Mental Health Clinic Supervisor	1 Office Assistant IV	1 Clinical Therapist II
1 Licensed Vocational Nurse II		



## Special Revenue Funds - Consolidated

### DESCRIPTION OF MAJOR SERVICES

**Block Grant Carryover Program** are funds utilized by Alcohol and Drug Services (ADS) received from the State Department of Health Care Services (DHCS) under a multi-year cost reimbursement contract that allows the County to retain unused federal Substance Abuse Prevention and Treatment (SAPT) funds for use in the next fiscal year. These funds are to be spent on alcohol abuse prevention, education, and treatment in schools and the community as described in the annual update to the contract between the County and the State. Funds are transferred to the ADS budget unit, based on the needs of the program.

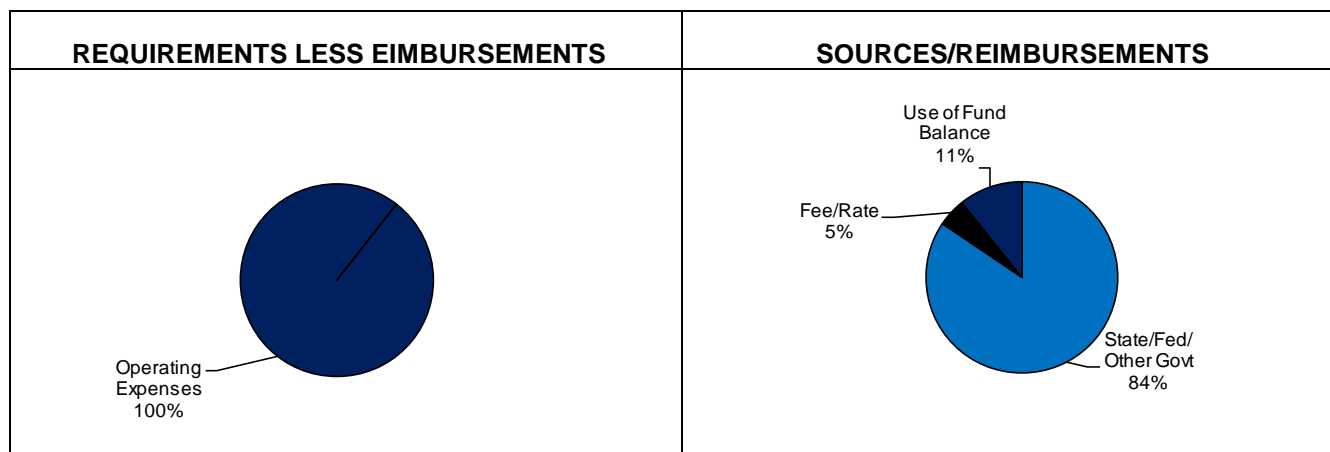
#### Budget at a Glance

Requirements Less Reimbursements	\$12,139,149
Sources/Reimbursements	\$10,837,931
Use of/ (Contribution to) Fund Balance	\$1,301,218
Total Staff	0

**Court Alcohol and Drug Program** funding is provided by three sources: the Statham funds, which are fines collected from individuals convicted of Driving Under the Influence (DUI) offenses; Senate Bill 921 of September 24, 1996, which requires persons convicted of an offense involving a controlled substance to pay a drug program fee in an amount not to exceed \$100 for each separate offense; and by Senate Bill 920 of September 24, 1996 that requires persons convicted of specific alcohol related offenses to pay an additional alcohol abuse education and prevention penalty assessment in an amount not to exceed \$50. Funds are transferred to the ADS budget unit based on needs of the program.

**Driving Under the Influence Program** as per Title 9, Division 4, Chapter 3, 9878 (m) of the State regulations and Health and Safety Code 11837.8 (a), the Department of Behavioral Health charges fees to privately owned and operated vendors for monitoring Penal Code (PC) 1000 and DUI programs. Supervision of these programs resides with the County as indicated by Vehicle Code Section 1660.7, which states that the supervision and regulation of the first offender program resides with the County. Fees collected from privately owned and operated DUI programs within the County are deposited to the special revenue budget unit. Funds are then transferred to the Alcohol and Drug Services budget unit, as needed, to meet the costs of staff assigned to this function. These funds can only be used for the cost of monitoring PC 1000 and DUI programs.

### 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Behavioral Health  
FUND: Consolidated Special Revenue

BUDGET UNIT: Various  
FUNCTION: Health and Sanitation  
ACTIVITY: Hospital Care

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	11,311,423	11,420,002	10,307,147	11,890,352	12,085,784	12,139,149	53,365
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	11,311,423	11,420,002	10,307,147	11,890,352	12,085,784	12,139,149	53,365
Reimbursements	0	0	(11,054)	0	0	0	0
Total Appropriation	11,311,423	11,420,002	10,296,093	11,890,352	12,085,784	12,139,149	53,365
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	11,311,423	11,420,002	10,296,093	11,890,352	12,085,784	12,139,149	53,365
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	1,256,776	2,197,147	64,957	0	0	0	0
State, Fed or Gov't Aid	10,806,439	8,854,928	8,348,706	10,232,241	10,773,188	10,232,241	(540,947)
Fee/Rate	688,408	657,009	653,947	580,685	621,828	580,685	(41,143)
Other Revenue	56,135	137,806	50,541	25,005	34,106	25,005	(9,101)
Total Revenue	12,807,758	11,846,890	9,118,151	10,837,931	11,429,122	10,837,931	(591,191)
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	12,807,758	11,846,890	9,118,151	10,837,931	11,429,122	10,837,931	(591,191)
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance	(1,496,335)	(426,888)	1,177,942	1,052,421	656,662	1,301,218	644,556
Available Reserves					8,830,615	7,133,638	(1,696,977)
Total Fund Balance					9,487,277	8,434,856	(1,052,421)
Budgeted Staffing*	0	0	0	0	0	0	0

\*Data represents modified budgeted staffing

## DETAIL OF 2015-16 RECOMMENDED BUDGET

2015-16					
	Requirements	Sources	Use of / (Contribution to) Fund Balance	Available Reserves	Staffing
<b>Special Revenue Funds</b>					
Block Grant Carry Over Program (SDH)	11,478,001	10,251,198	1,226,803	5,007,808	0
Court Alcohol & Drug Program (SDI)	462,032	381,868	80,164	1,770,324	0
Driving Under the influence Program (SDC)	199,116	204,865	(5,749)	355,506	0
Total Special Revenue Funds	12,139,149	10,837,931	1,301,218	7,133,638	0

**Block Grant Carryover Program** has requirements of \$11.5 million for operating expenses which primarily consists of transfers to the Alcohol and Drug Services (ADS) budget unit for salaries and benefits as well as operating expenses related to alcohol abuse prevention, education, and treatment in schools and the community. Sources of \$10.3 million are primarily from federal aid received through State Department of Health Care Services and anticipated interest sources. Fund balance of \$1.2 million will be transferred to the Alcohol and Drug Services budget unit to fund the expansion of current perinatal and youth services and a new diversion program for substance abuse disorder consumers.

**Court Alcohol and Drug Program** has requirements of \$462,032 for operating expenses to fund Alcohol and Drug Programs which are expensed in the ADS budget unit. Sources of \$381,868 include fines collected from DUI offenders and anticipated interest. Fund balance of \$80,164 will be used to expand new diversion programs.





**Driving Under the Influence Program** has requirements of \$199,116 for operating expenses to fund the ADS budget unit for salaries and benefits and other operating expenditures incurred in monitoring the DUI/Deferred for Entry of Judgment programs. Sources of \$204,865 include DUI fees paid by program providers and anticipated interest. As sources exceed requirements there will be a contribution to fund balance of \$5,749.

### **BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are increasing by a net of \$53,365 consisting of a decrease in operating expenses of \$187,081 related to the reduced costs of DUI program monitoring and an increase of \$240,446 for a new specialized contract service being implemented. The contract will provide diversion from incarceration and court proceedings, reducing congestion in jails and courts, and better serving the individuals by referring clients into a treatment system of care. Sources are decreasing by \$591,191 due to a \$540,947 reduction in the Federal Block Grant award, adjusted annually based on program needs, and a decrease of \$50,244 in court fines and program participant collections.

### **ANALYSIS OF FUND BALANCE**

The Federal Award, SAPT Block Grant, is available to the County for two fiscal years. Any balances from the first fiscal year are rolled over and can be used in the next fiscal year. Consequently, the fund balance primarily consists of balances from previous years and current deposits from the Federal Award to fund ongoing expenses. The primary reason for the decrease in fund balance is increases in Transfers Out to the ADS budget unit for a new diversion program for substance abuse disorder consumers and the expansion of current perinatal and youth services.

### **STAFFING CHANGES AND OPERATIONAL IMPACT**

There is no budgeted staffing in these consolidated special revenue funds.



## PUBLIC HEALTH

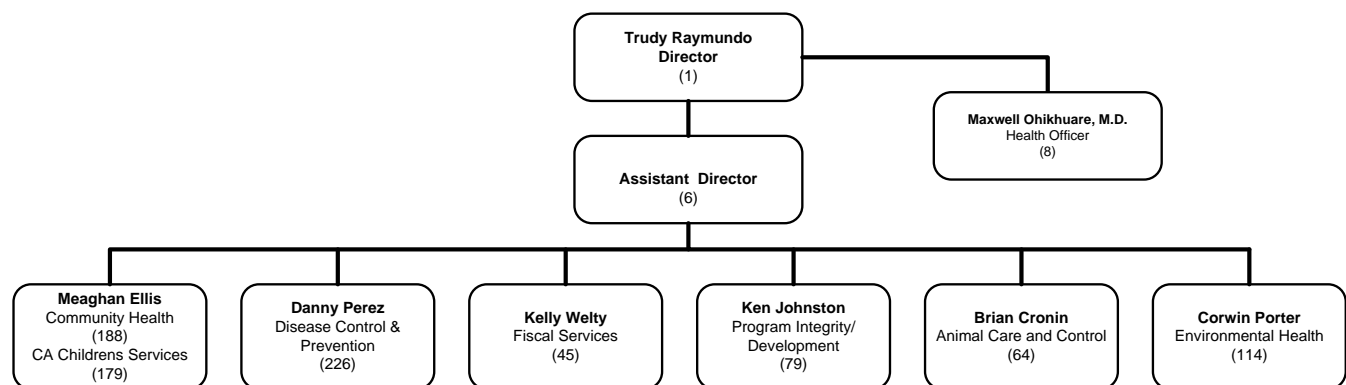
### Trudy Raymundo

#### DEPARTMENT MISSION STATEMENT

*Working in partnership to promote and improve health, wellness, safety and quality of life in San Bernardino County.*



#### ORGANIZATIONAL CHART



#### 2015-16 SUMMARY OF BUDGET UNITS

	2015-16					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Public Health	83,381,075	79,000,080	4,380,995			731
California Children's Services	21,778,580	17,092,434	4,686,146			179
Indigent Ambulance	472,501	0	472,501			0
<b>Total General Fund</b>	<b>105,632,156</b>	<b>96,092,514</b>	<b>9,539,642</b>			<b>910</b>
<b>Special Revenue Funds</b>						
Special Revenue Funds - Consolidated	4,180,022	3,925,308		254,714		0
<b>Total Special Revenue Funds</b>	<b>4,180,022</b>	<b>3,925,308</b>		<b>254,714</b>		<b>0</b>
<b>Total - All Funds</b>	<b>109,812,178</b>	<b>100,017,822</b>	<b>9,539,642</b>	<b>254,714</b>	<b>0</b>	<b>910</b>

#### 2014-15 MAJOR ACCOMPLISHMENTS

- Received 2014 National Association of Counties (NACo) Achievement Award and National Association of County and City Health Officials (NACCHO) Model Practice Award for "Improving Food Safety through the Health Education and Liaison Program (HELP)," and NACo Achievement Award for the "West Nile Virus Surveillance Collaboration."
- Launched Phase II of the Environmental Health Services (EHS) Portal, allowing public access to Official Inspection Reports and other public documents; filing and determining the status of complaints; and successfully implementing acceptance of electronic payments using debit cards, credit cards and eChecks.
- Convened the first bi-county healthy communities symposium between Riverside and San Bernardino Counties to encourage regional community health by making informed decisions using geographic information systems and data to promote health equity.



- Developed Ebola Standard Operations Guide in collaboration with multiple County partners to define critical procedures and emergency response protocols to respond to suspect or confirmed Ebola cases.
- Facilitated the first “Community Leaders Conference” entirely in Spanish in celebration of the 11<sup>th</sup> Annual Latino Health Awareness Month, engaging over 70 community members to develop strategies to address pressing health issues in the Latino community.
- Awarded Health Center Quality Improvement Fund “payment for performance” in recognition of the Hesperia and Adelanto Health Center’s improvement in quality performance and/or quality of care from 2012 to 2013.
- Received \$250,000 Health Resources and Services Administration (HRSA) Behavioral Health Integration Grant Award to expand onsite access to psychiatry and clinical therapy services for primary care patients.
- Partnered with three other municipal animal shelters to place 193 abandoned dogs, resulting from an animal cruelty case, in other organizations or new loving homes.

## DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: IMPLEMENT THE COUNTYWIDE VISION		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Continue to promote the Countywide Vision and support the Element Groups.	NEW				
STRATEGY	Public Health serves as the staff liaison to the countywide Vision Project's Wellness Element Group which has initiated a multi-year community-driven process to identify priority areas for improving health and wellness. The department will continue to support and facilitate the development, implementation, and evaluation of the Community Transformation Plan.	Complete the 2015-16 Work Plan for addressing priorities of the Wellness Element Group of the Countywide Vision - Launch Community Vital Signs data platform - Develop and launch comprehensive communications plan	N/A	100%	100%	100%
COUNTY GOAL: CREATE, MAINTAIN AND GROW JOBS AND ECONOMIC VALUE IN THE COUNTY		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Provide stable governmental leadership, consistent decision-making and efficient processing to inspire confidence in investors and ensure a business-friendly environment.	Number of HELP consultations	150	165	210	220
OBJECTIVE	Utilize County programs and resources to support the local economy, maximize job creation and promote tourism.					
STRATEGY	Increase Health Education Liaison Program (HELP) consultations to businesses (restaurants) to promote food safety which leads to more successful businesses.					
COUNTY GOAL: CREATE, MAINTAIN AND GROW JOBS AND ECONOMIC VALUE IN THE COUNTY		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Provide stable governmental leadership, consistent decision-making and efficient processing to inspire confidence in investors and ensure a business-friendly environment.	Number of post-secondary student internships, ROP instructor externships, and resident physicians	N/A	10	22	36
OBJECTIVE	Utilize County programs and resources to support the local economy, maximize job creation and promote tourism.					
STRATEGY	Increase the potential number of health professionals in the County by providing volunteers, students and resident physicians opportunities to gain knowledge and experience in a broad range of public health career disciplines.					
COUNTY GOAL: CREATE, MAINTAIN AND GROW JOBS AND ECONOMIC VALUE IN THE COUNTY		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Provide stable governmental leadership, consistent decision-making and efficient processing to inspire confidence in investors and ensure a business-friendly environment.	NEW	N/A	N/A	N/A	100%
OBJECTIVE	Utilize County programs and resources to support the local economy, maximize job creation and promote tourism.	Percentage of current year workforce development activities completed:				
STRATEGY	Implement relevant, high-quality Public Health Leadership training to achieve an essential element of Public Health Accreditation and ensure stable departmental leadership into the future.	- Identify training priorities aligned with the DPH Strategic Plan and Workforce Development Plan - Develop four leadership courses and conduct four training events				



## DEPARTMENT PERFORMANCE MEASURES CONTINUED

COUNTY GOAL: IMPROVE COUNTY GOVERNMENT OPERATIONS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Monitor and evaluate operations and implement strategies to continually improve efficiency, effectiveness, and collaboration.	Percentage of current year accreditation activities completed: - Submit Statement of Intent to PHAB				
STRATEGY	Achieve and maintain National Accreditation, through the Public Health Accreditation Board (PHAB), to ensure that the department continues to focus on quality and performance improvement, transparency and accountability to all stakeholders and funders, and maintains the capacity to deliver the three core public health functions and ten essential services.	- Identify gaps in required PHAB documentation - Develop department marketing strategy - Conduct PHAB trainings aligned with accreditation requirements	N/A	100%	80%	100%
COUNTY GOAL: PURSUE COUNTY GOALS AND OBJECTIVES BY WORKING WITH OTHER AGENCIES		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Maintain close working relationships with cities, tribes and other governmental agencies.	Number of Rescue Group Partners (RGPs)	273	286	380	400
STRATEGY	Increase number of public/private collaborations with non-profit animal rescue group partners (corporations).					



## Public Health

### DESCRIPTION OF MAJOR SERVICES

The Department of Public Health provides a wide range of services to prevent diseases and improve the health, safety and quality of life for residents and visitors of San Bernardino County. Many services are mandated by California Health and Safety Code.

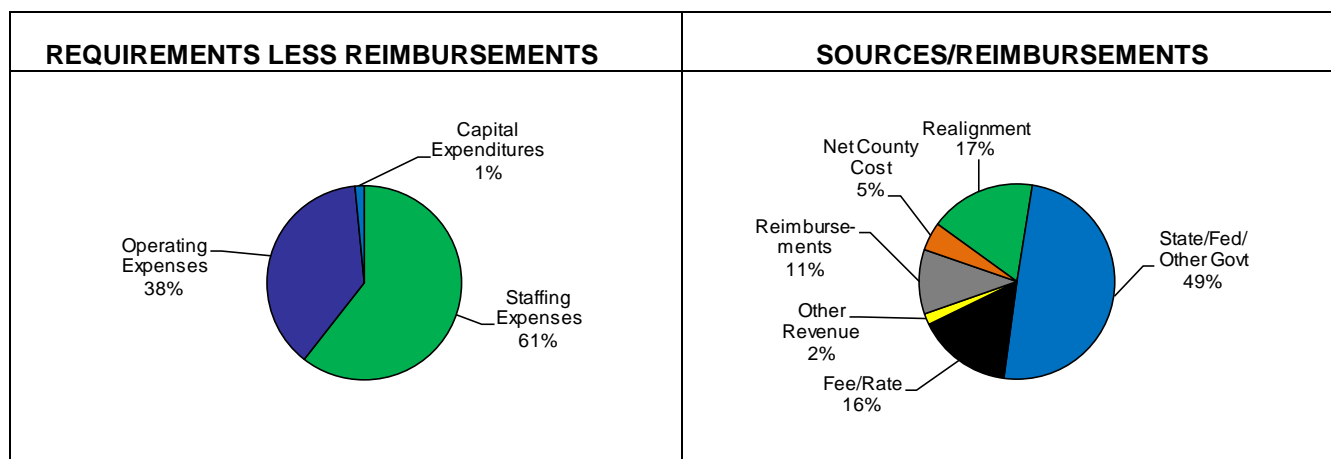
Key delivery areas include Community Health, Disease Control and Prevention, Environmental Health, Health Policy and Promotion, and Animal Care and Control. Community Health provides health care services that promote and improve the health of County residents and visitors, and assures the quality and accessibility of health care services to the public by providing clinical services through a network of Federally Qualified Health Centers and Public Health Clinics. Disease Control and Prevention provides for surveillance and prevention of communicable diseases, including tuberculosis, HIV and other transmitted diseases, and provision of immunizations to prevent disease. Environmental Health prevents, eliminates, or reduces hazards adversely affecting health, safety and quality of life through integrated, regulatory programs such as Food Protection, Vector Control, and other Land Use/Water Protection programs. Health Policy and Promotion partners with cities, organizations and communities to provide technical assistance and promote healthy lifestyles through a broad range of policy development, systems change, built environment planning, and health education. Animal Care and Control protects the public from rabies through dog vaccinations, stray animal abatement, wildlife rabies surveillance, and public education.

In addition, as a complement to the Wellness component of the County Visioning process, the Department will continue its current Community Vital Signs Initiative. This initiative is intended to be a community health improvement framework jointly developed by San Bernardino County residents, organizations and government. It builds upon the Countywide Vision by setting evidence-based goals and priorities for action that encompass policy, education, environment, and systems change in addition to quality, affordable and accessible health care and prevention services. It provides the basis for aligning and leveraging resources and efforts by diverse agencies, organizations and institutions to empower the community to make healthy choices, thereby improving the overall health and well-being of the County's residents.

#### Budget at a Glance

Requirements Less Reimbursements	\$93,336,065
Sources/Reimbursements	\$88,955,070
Net County Cost	\$4,380,995
Total Staff	731
Funded by Net County Cost	5%

### 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Public Health  
FUND: General

BUDGET UNIT: AAA PHL  
FUNCTION: Health and Sanitation  
ACTIVITY: Health

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	49,360,670	50,290,287	51,399,550	49,379,269	56,151,378	56,518,307	366,929
Operating Expenses	24,837,448	24,715,779	26,870,635	29,382,794	30,111,265	35,387,670	5,276,405
Capital Expenditures	99,796	190,916	223,783	770,547	1,898,740	1,430,088	(468,652)
Total Exp Authority	74,297,914	75,196,982	78,493,968	79,532,610	88,161,383	93,336,065	5,174,682
Reimbursements	(10,690,494)	(9,030,219)	(9,392,706)	(8,550,105)	(10,059,532)	(9,954,990)	104,542
Total Appropriation	63,607,420	66,166,763	69,101,262	70,982,505	78,101,851	83,381,075	5,279,224
Operating Transfers Out	(8,644)	29,700	0	2,408,686	3,094,128	0	(3,094,128)
Total Requirements	63,598,776	66,196,463	69,101,262	73,391,191	81,195,979	83,381,075	2,185,096
<b>Sources</b>							
Taxes	589	638	585	0	0	0	0
Realignment	11,058,864	10,638,234	14,250,797	14,795,058	15,304,571	16,359,555	1,054,984
State, Fed or Gov't Aid	34,181,781	33,267,521	34,309,986	38,019,712	45,301,690	46,305,622	1,003,932
Fee/Rate	13,676,546	15,659,730	14,939,918	14,888,397	14,543,970	14,598,411	54,441
Other Revenue	1,158,535	2,704,925	1,225,085	1,265,980	1,559,143	1,618,492	59,349
Total Revenue	60,076,315	62,271,048	64,726,371	68,969,147	76,709,374	78,882,080	2,172,706
Operating Transfers In	1,419	110,093	136,913	72,639	137,200	118,000	(19,200)
Total Financing Sources	60,077,734	62,381,141	64,863,284	69,041,786	76,846,574	79,000,080	2,153,506
Net County Cost	3,521,042	3,815,322	4,237,978	4,349,405	4,349,405	4,380,995	31,590
Budgeted Staffing*	759	737	713	715	715	731	16

\* Data represents modified budgeted staffing

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Staffing expenses of \$56.5 million fund 731 positions and represent staffing for 8 medical clinics, 17 Women, Infants and Children (WIC) clinics, and 2 animal shelters, as well as multiple outlying County sites performing environmental health inspections, home visits, and animal control staff canvassing. Operating expenses of \$35.4 million include services and supplies, travel, and reimbursements to other County departments. Total revenue of \$78.9 million include \$46.3 million in state and federal funding primarily from grants and Medi-Cal; \$14.6 million in fee/rate revenue primarily from license/permit and fees for service; \$1.6 million in other grant revenue; and \$16.4 million in realignment revenue.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$2.2 million primarily due to contracts for physician services and implementation costs for the electronic health record system. Sources are increasing by \$2.2 million primarily due to increases in Medi-Cal, state grants, and realignment revenue.



**2015-16 POSITION SUMMARY\***

Division	2014-15 Modified Staffing	Adds	Deletes	Reorgs	2015-16 Recommended	Limited	Regular
Director	1	0	0	0	1	0	1
Health Officer	8	0	0	0	8	1	7
Assistant Director	3	0	0	3	6	0	6
Community Health	182	10	-5	1	188	2	186
Disease Control & Prevention	233	4	-4	-7	226	5	221
Fiscal Services	42	3	-1	1	45	0	45
Program Integrity / Development	69	9	-2	3	79	0	79
Animal Care and Control	64	0	0	0	64	0	64
Environmental Health	113	3	-1	-1	114	20	94
Total	715	29	-13	0	731	28	703

\*Detailed classification listing available in Appendix D

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing expenses of \$56.5 million fund 731 budgeted positions of which 703 are regular positions and 28 are limited term positions. The 2015-16 budget includes the deletion of 13 vacant positions and the addition of 29 new positions. These staffing changes are needed to address changes in grant funding, operational needs, quality improvement and to increase efficiency in operations.

**Additions**

1 Accountant II	1 Program Specialist I
1 Automated Systems Analyst I	1 Program Specialist II
1 Environmental Health Specialist II	2 Public Health Program Coordinators
1 Environmental Health Specialist III	2 Secretary Is
1 Fiscal Assistant	5 Social Service Practitioners
1 Geographic Information Systems Technician II	1 Statistical Analyst
1 Health Education Assistant	1 Supervising Accountant III
1 Health Education Specialist II	1 Supervising Program Specialist
1 Health Services Assistant II	1 Office Assistant III
1 Media Specialist I	1 Supervising Public Health Nurse
1 Medical Emergency Planning Specialist	1 Nutritionist
1 Nurse Educator	

**Deletions**

5 Office Assistant IIs
1 Clinic Supervisor – PH
1 Public Health Laboratory Technician
1 Laboratory Assistant
1 Public Health Microbiologist II
1 Accountant III
1 Supervising Automated Systems Analyst II
1 Staff Analyst II
1 Supervising Environmental Health Specialist



## California Children's Services

### DESCRIPTION OF MAJOR SERVICES

California Children's Services (CCS) is a state program that provides case management, diagnosis and treatment services to individuals up to 21 years of age with severe qualifying medical conditions and whose families are unable to pay for all or part of the care. State law requires the County to maintain a mandated minimum funding level. In addition to realignment dollars and the County's mandated contribution, funding also comes from Medi-Cal, private insurance and patient co-payments.

#### Budget at a Glance

Requirements Less Reimbursements	\$21,778,580
Sources/Reimbursements	\$17,092,434
Net County Cost	\$4,686,146
Total Staff	179
Funded by Net County Cost	22%

The revenue breakdown among federal, state, realignment and County General Fund support depends on the type of services provided under this program. This program provides two types of services.

1. Administrative Component – Case Management activities that include determining program eligibility, evaluating needs for specific services, determining the appropriate providers and authorizing/paying for medically necessary care. Reimbursement for administrative and operational costs for county CCS programs is shared between the state and county programs as per Health and Safety Code Section 123955 (a). Administrative funding was previously based on staffing standards and caseload mix of CCS clients; however, since 2008-09 the state has changed the funding methodology. All counties must provide the state with a projected budget based on filling all positions as determined by the staffing standards. The state determines what percentage each county's projected budget is of the total amount budgeted by all counties. The percentage is applied to the total allocation available from the state for the fiscal year which may change the actual reimbursement rate normally expected on the caseload numbers below.

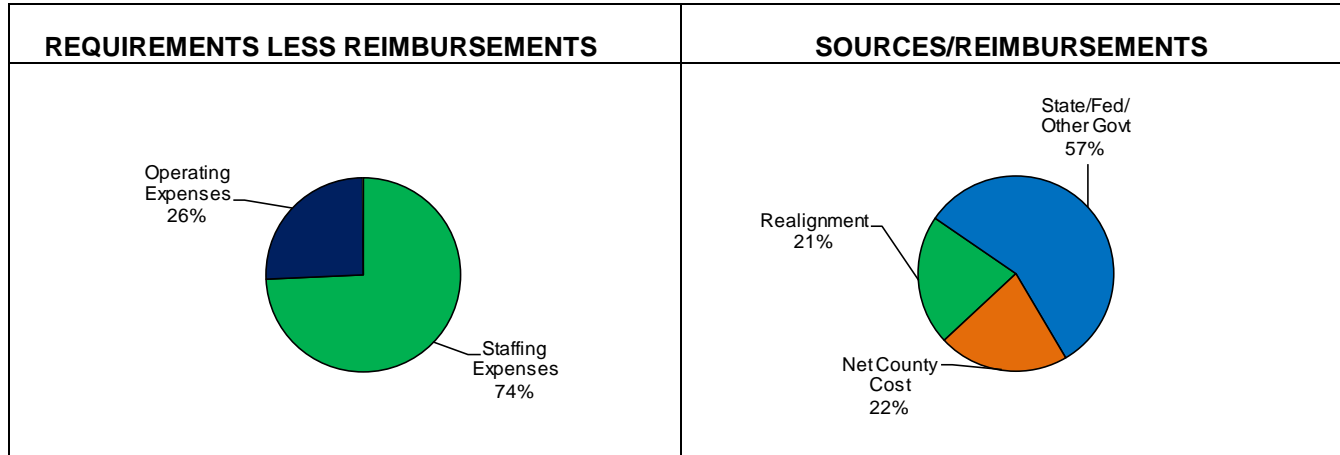
Caseload percentages are as follows:

- Medi-Cal accounts for 83.3% of the caseload. Federal and state funds reimburse CCS for 100% of the costs.
  - Healthy Families/TLICP (Targeted Low Income Children's Program) accounts for 11.09% of the caseload. This federal and state program pays 82.5% of the costs. The remaining 17.5% local share is equally funded by Social Services Realignment (8.75%) and County General Fund support (8.75%) and is billed to CCS on a quarterly basis.
  - CCS or Non-Medi-Cal accounts for 5.61% of the caseload. Federal and state funds account for 50% of the costs associated with treating this clientele. The remaining 50% is split equally between Social Services Realignment (25%) and County General Fund support (25%).
2. Medical Therapy Component – Provides physical therapy, occupational therapy and medical therapy conference services. Licensed physical therapists and certified occupational therapists provide evaluation, treatment, consultation services and case management. The state reimburses the County 50% of the costs incurred by this program up to the allocated amount prescribed by the state. The remaining 50% is equally funded by Social Services Realignment and County General Fund support. Additionally, this program is allowed to bill Medi-Cal for therapy provided to Medi-Cal eligible clients. This revenue is split 75% state and 25% County. Approximately 48% of the caseload in the medical therapy component is Medi-Cal eligible. The state also reimburses approximately \$80,000 at 100% for personnel costs while attending individualized educational programs per California AB3632.





## 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
 DEPARTMENT: Public Health - California Children's Services  
 FUND: General

BUDGET UNIT: AAA CCS  
 FUNCTION: Health and Sanitation  
 ACTIVITY: Health

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	12,260,623	13,030,035	13,805,909	13,196,532	15,715,808	16,177,134	461,326
Operating Expenses	3,630,654	3,938,544	4,151,263	4,154,550	5,643,966	5,573,477	(70,489)
Capital Expenditures	6,912	163,524	0	0	0	27,969	27,969
Total Exp Authority	15,898,189	17,132,103	17,957,172	17,351,082	21,359,774	21,778,580	418,806
Reimbursements	(21,712)	(1,871)	0	(512)	0	0	0
Total Appropriation	15,876,477	17,130,232	17,957,172	17,350,570	21,359,774	21,778,580	418,806
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	15,876,477	17,130,232	17,957,172	17,350,570	21,359,774	21,778,580	418,806
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	2,997,355	2,821,859	2,624,095	2,658,130	4,686,146	4,686,146	0
State, Fed or Gov't Aid	9,871,730	11,110,592	12,545,014	12,195,020	11,973,482	12,391,688	418,206
Fee/Rate	9,675	13,472	14,779	10,085	14,000	14,000	0
Other Revenue	362	182,114	149,189	8,001	0	600	600
Total Revenue	12,879,122	14,128,037	15,333,077	14,871,236	16,673,628	17,092,434	418,806
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	12,879,122	14,128,037	15,333,077	14,871,236	16,673,628	17,092,434	418,806
Net County Cost	2,997,355	3,002,195	2,624,095	2,479,334	4,686,146	4,686,146	0
Budgeted Staffing*	159	161	166	174	174	179	5

\* Data represents modified budgeted staffing

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Staffing expenses of \$16.2 million fund 179 budgeted positions and comprise the majority of expenditures within this budget unit. Operating expenses include payments to the state and other providers for treatment costs and medical supplies.



## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$418,806 primarily due to an increase in staffing expenses to accommodate the increase of five positions.

### 2015-16 POSITION SUMMARY\*

Division	2014-15 Modified Staffing	Adds	Deletes	Reorgs	2015-16 Recommended	Limited	Regular
California Children's Services	174	6	-1	0	179	0	179
Total	174	6	-1	0	179	0	179

\*Detailed classification listing available in Appendix D

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$16.2 million fund 179 budgeted regular positions. The 2015-16 budget includes the addition of 1 Public Health Nurse II, 1 Supervising Office Assistant, 1 Social Services Practitioner, 1 Supervising Social Services Practitioner, and 2 Office Specialists, and the deletion of 1 Fiscal Assistant. Additional staffing is needed to address state staffing requirements and to provide clerical support to existing and new Public Health Nurses.



## Indigent Ambulance

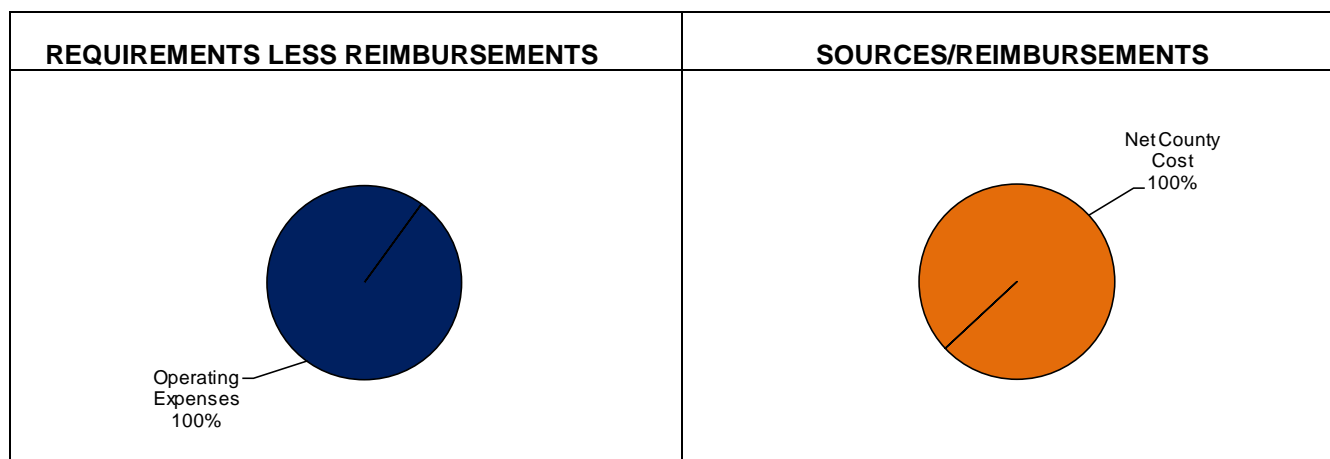
### DESCRIPTION OF MAJOR SERVICES

This budget unit provides funding for ambulance contractors who transport indigents to the Arrowhead Regional Medical Center or the closest hospital under certain life-threatening situations. Up to the extent of available appropriation, the fund also pays for the Sheriff/Coroner/Public Administrator's cost of transportation of inmates for medical treatment. The requirements in this budget unit are maintained at a constant level.

#### Budget at a Glance

Requirements Less Reimbursements	\$472,501
Sources/Reimbursements	\$0
Net County Cost	\$472,501
Total Staff	0
Funded by Net County Cost	100%

### 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Public Health  
FUND: General

BUDGET UNIT: AAA EMC  
FUNCTION: Health and Sanitation  
ACTIVITY: Health

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	472,501	472,501	472,501	472,501	472,501	472,501	0
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	472,501	472,501	472,501	472,501	472,501	472,501	0
Reimbursements	0	0	0	0	0	0	0
Total Appropriation	472,501	472,501	472,501	472,501	472,501	472,501	0
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	472,501	472,501	472,501	472,501	472,501	472,501	0
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	0	0	0	0	0	0	0
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	0	0	0	0	0	0	0
Total Revenue	0	0	0	0	0	0	0
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	0	0	0	0	0	0	0
Net County Cost	472,501	472,501	472,501	472,501	472,501	472,501	0
Budgeted Staffing*	0	0	0	0	0	0	0

\* Data represents modified budgeted staffing

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

All expenditures are for transportation of indigent patients or inmates for medical treatment.

## BUDGET CHANGES AND OPERATIONAL IMPACT

There are no changes to this budget unit.

## STAFFING CHANGES AND OPERATIONAL IMPACT

There is no staffing associated with this budget unit.



## Special Revenue Funds - Consolidated

### DESCRIPTION OF MAJOR SERVICES

**Bio-Terrorism Preparedness** is supported by federal and state funding from the Centers for Disease Control, Pandemic Influenza and Cities Readiness initiative. Funds support the department's preparedness for and response to emergencies caused by bioterrorism, infectious disease, natural disasters and other public health threats such as Pandemic Influenza through the development and exercising of comprehensive public health emergency preparedness and response plans.

#### Budget at a Glance

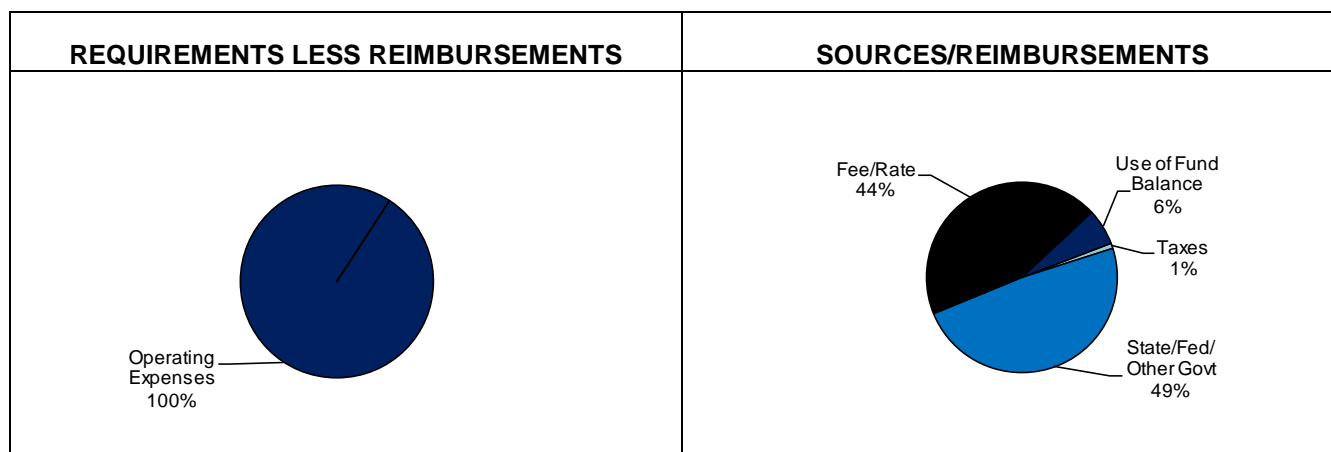
Requirements Less Reimbursements	\$4,180,022
Sources/Reimbursements	\$3,925,308
Use of/ (Contribution to) Fund Balance	\$254,714
Total Staff	0

**Tobacco Use Reduction Now (TURN)** program funding will not be renewed due to recent and significant budget reductions in the California Tobacco Control Program (CTCP). From 2013 through 2016, the County's funding has been reduced by 75% without a commensurate reduction in the scope of work, placing an increased burden on the department to fund costs to complete required objectives and activities, which can no longer be sustained.

**Vital Statistics State Fees** holds fees set by the state which are collected from the sale of birth and death certificates. Per Health and Safety Code 103625, all applicants for birth and death certificates shall pay an additional \$4, to be collected by the County, which is then disbursed 45% to the State Registrar and the remaining 55% retained by the department. The funds may be used to defray the administrative costs of collecting and reporting with respect to those fees but also to improve and/or modernize vital records operations, data collection and analysis.

**Vector Control Assessments** funding is received via the property tax roll and is dedicated for vector control services. The assessments are levied against parcels within the unincorporated areas of the County and the amount assessed depends upon the level of improvement on a given parcel. Services provided by the Vector Control Program include responding to citizen complaints/service requests for community control of vectors. Additional services include monitoring for the presence of vector borne diseases, inspecting poultry ranches, dairies, and riding academies for nuisance flies and other vectors, and direct abatement and control of vectors in sanitary sewer systems, flood control channels and basins.

### 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
 DEPARTMENT: Public Health  
 FUND: Consolidated Special Revenue

BUDGET UNIT: Various  
 FUNCTION: Health & Sanitation  
 ACTIVITY: Health

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	4,055,349	4,283,291	4,220,178	3,646,031	4,003,967	4,180,022	176,055
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	4,055,349	4,283,291	4,220,178	3,646,031	4,003,967	4,180,022	176,055
Reimbursements	0	0	0	0	0	0	0
Total Appropriation	4,055,349	4,283,291	4,220,178	3,646,031	4,003,967	4,180,022	176,055
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	4,055,349	4,283,291	4,220,178	3,646,031	4,003,967	4,180,022	176,055
<b>Sources</b>							
Taxes	28,615	31,605	36,707	36,302	39,636	38,033	(1,603)
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	2,753,994	2,184,890	2,439,939	1,951,136	2,131,096	2,029,423	(101,673)
Fee/Rate	1,771,410	1,778,514	1,815,628	1,829,974	1,815,311	1,844,156	28,845
Other Revenue	23,308	19,385	13,576	14,758	14,941	13,696	(1,245)
Total Revenue	4,577,327	4,014,394	4,305,850	3,832,170	4,000,984	3,925,308	(75,676)
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	4,577,327	4,014,394	4,305,850	3,832,170	4,000,984	3,925,308	(75,676)
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance	(521,978)	268,897	(85,672)	(186,139)	2,983	254,714	251,731
Available Reserves					3,728,190	3,662,598	(65,592)
Total Fund Balance					3,731,173	3,917,312	186,139
Budgeted Staffing*	0	0	0	0	0	0	0

\*Data represents modified budgeted staffing

## DETAIL OF 2015-16 RECOMMENDED BUDGET

## 2015-16

	Requirements	Sources	Use of / (Contribution to) Fund Balance	Available Reserves	Staffing
<b>Special Revenue Funds</b>					
Bio Terrorism Preparedness (Fund RPL)	2,030,275	2,030,275	0	3,341	0
Vital Statistics State Fees (Fund SCI)	386,194	164,936	221,258	620,107	0
Vector Control Assessments (Fund SNR)	1,763,553	1,730,097	33,456	3,039,150	0
Total Special Revenue Funds	4,180,022	3,925,308	254,714	3,662,598	0

**Bio-terrorism Preparedness:** Requirements of \$2.0 million represent transfers to the department's general fund budget unit for the Preparedness and Response Program. Sources of \$2.0 million are primarily from federal aid.

**Vital Statistics State Fees:** Requirements of \$386,194 represent transfers to the department's general fund budget unit for the costs of improvement/modernization of the vital records systems and operations. Sources of \$164,936 are vital statistic fees set by the state. Fund balance of \$221,258 will be used to purchase and implement a Health Care Geographic Information System.



**Vector Control Assessment:** Requirements of \$1.8 million represent transfers to the department's general fund budget unit for the operation of the Vector Control program. Sources of \$1.7 million are funding received via property tax assessments. Fund balance of \$33,456 will be used to fund replacement assets needed for the program.

## **BUDGET CHANGES AND OPERATIONAL IMPACT**

Requirements are increasing by \$176,055 primarily due to the purchase of a health care geographic information system for Vital Statistics, and Vector Control's replacement of failing equipment. This increase is partially offset by the elimination of the TURN program requirements. Sources are decreasing by \$75,676 primarily due to the elimination of the TURN program, and partially offset by increases in Bio-terrorism Preparedness and Vital Statistics funding.

## **ANALYSIS OF FUND BALANCE**

The use of fund balance of \$254,714 is primarily due to the Vital Statistics' GIS software purchase and Vector Control's asset replacement. These one-time uses will be recouped via future revenue related to fees and tax assessments.

## **STAFFING CHANGES AND OPERATIONAL IMPACT**

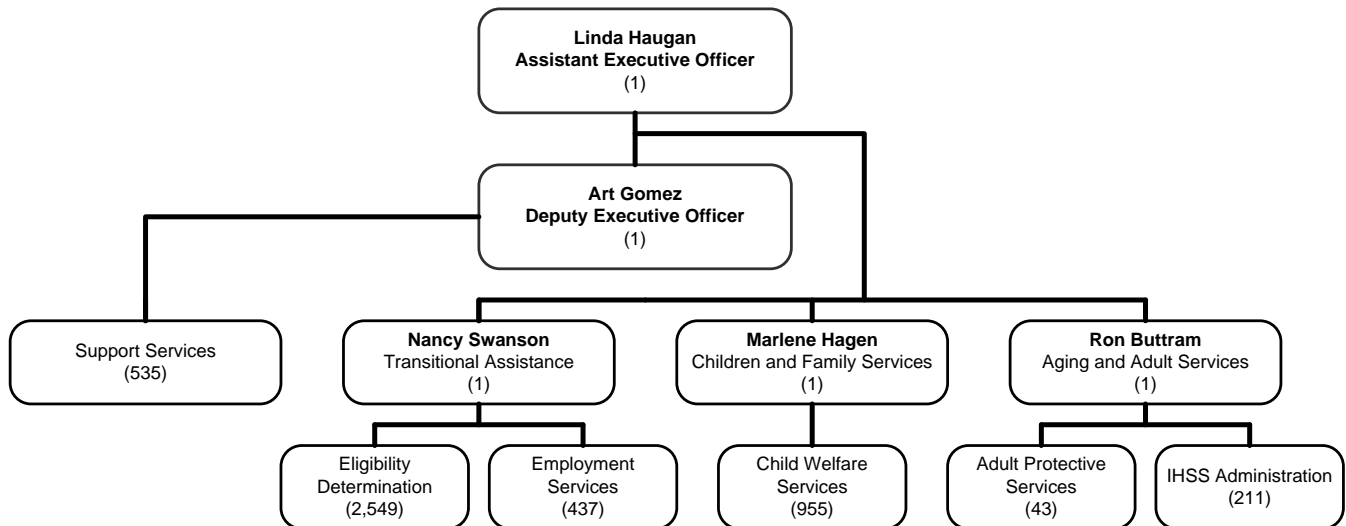
There is no staffing associated with the consolidated special revenue funds. Services for the above programs are provided by staff budgeted in Public Health's general fund budget unit.



## HUMAN SERVICES ADMINISTRATIVE CLAIM

Linda Haugan

### ORGANIZATIONAL CHART



### 2015-16 SUMMARY OF BUDGET UNITS

2015-16						
	Requirements	Sources	Net County Cost	Fund Balance	Net Budget	Staffing
<b>General Fund</b>						
Human Services Administrative Claim	544,925,782	528,187,504	16,738,278			4735
Total General Fund	544,925,782	528,187,504	16,738,278			4735

### 2014-15 MAJOR ACCOMPLISHMENTS

#### Transitional Assistance Department (TAD)

- Processed over \$26 million in federal and state tax refunds and served more than 13,400 taxpayers in communities throughout San Bernardino County through the Volunteer Income Tax Assistance (VITA) program. These refunds stimulate economic activity in addition to fighting poverty and leading to increased self-sufficiency.
- Continued use of the Customer Service Center (CSC), processing 1.3 million phone requests (average of 106,806 calls per month) related to CalWORKs, CalFresh and Medi-Cal cases in 2014. CSC also provided crucial support with ongoing state-wide Health Care Reform and providing access to Health Care benefits for residents.
- Provided timely responses for County residents for Health Care Reform. TAD CSC handled the transferred calls from Covered CA Service Centers for coverage under Affordable Care Act in 30 seconds or less, as mandated by the MOU signed by Consortia/DHCS/Covered CA. The average time to answer was 7 seconds.





### Children and Family Services (CFS)

- Received and assessed 30,450 child abuse and neglect referrals encompassing over 56,400 children.
- Reunited 1,078 children with their families.
- Achieved permanency for 651 children through adoption and guardianship.

### Department of Aging and Adult Services (DAAS)

- Received National Association of Counties (NACo) Achievement Award for “Developing a Law Enforcement Information Card”, which included providing training on elder and dependent adult abuse issues to law enforcement officers.
- Provided In-Home Support Services to over 23,000 aged, blind and/or disabled County residents who were able to remain safely in their homes as a result of the services provided.
- Processed 21,100 calls and referrals at the 24 hour Adult Protective Services hotline.

More DAAS accomplishments can be found in the corresponding section included in the Aging and Adult Services budget section.

## DEPARTMENT PERFORMANCE MEASURES

### Transitional Assistance Department (TAD)

COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Percentage of calls transferred from Covered California Service Center to TAD in 30 seconds or less.	N/A	80%	100%	80%
STRATEGY	Provide timely responses to calls from County Residents for Health Care Reform (HCR) from Customer Service Center (CSC)					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Percentage of participants engaged in a Federal WtW activity	41%	50%	50%	50%
STRATEGY	Increase the Work Participation Rate (WPR) of recipients of CalWORKs benefits					
STRATEGY	Increase the number of Welfare to Work (WtW) CalWORKs participants who are engaged in a mandated federal WtW activity					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Percentage of annual error rate for Cf benefits	1.07%	3%	3%	3%
STRATEGY	Maintain Calfresh (Cf) error rate below the federal tolerance level of 6% to avoid fiscal sanction					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Number of eligible County taxpayers served by VITA	11,362	10,515	12,500	12,875
STRATEGY	Provide Volunteer Income Tax Assistance (VITA) preparation services for eligible County families and individuals thereby stimulating economic activity					



## DEPARTMENT PERFORMANCE MEASURES CONTINUED

### Children and Family Services (CFS)

COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Number of families involved with a Parent Partner	300	330	1,200	1,200
STRATEGY	Increase and enhance the role of Parent Partners (a resource to help parents navigate the complex child welfare system). Parent Partners are parents who have successfully navigated the child welfare system, successfully reunified with their children and now work as para-professionals for Children and Family Services. Engagement with a Parent Partner leads to earlier reunification for families.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Number of children impacted	2,075	2,180	1,760	2,000
STRATEGY	Utilize Team Decision Making meetings (TDM) and Child and Family Team (CFT) meetings, which are collaborative processes involving the family and their community support systems who know and care about the child(ren). TDMs and CFTs are designed to make informed decisions concerning a child(ren)'s safety, living environment and mental health needs; all of which lead to improved permanency, including reunification.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Increase of newly licensed foster family homes	70	80	145	145
STRATEGY	Utilize Foster Family Home (FFH) recruitment/retention strategies to increase the availability of licensed Foster Family Homes in San Bernardino County. FFHs provide family-like living arrangements for our children in foster care as an alternative to Out-of-County placements and other higher levels of care at increased costs.					



## Administrative Claim

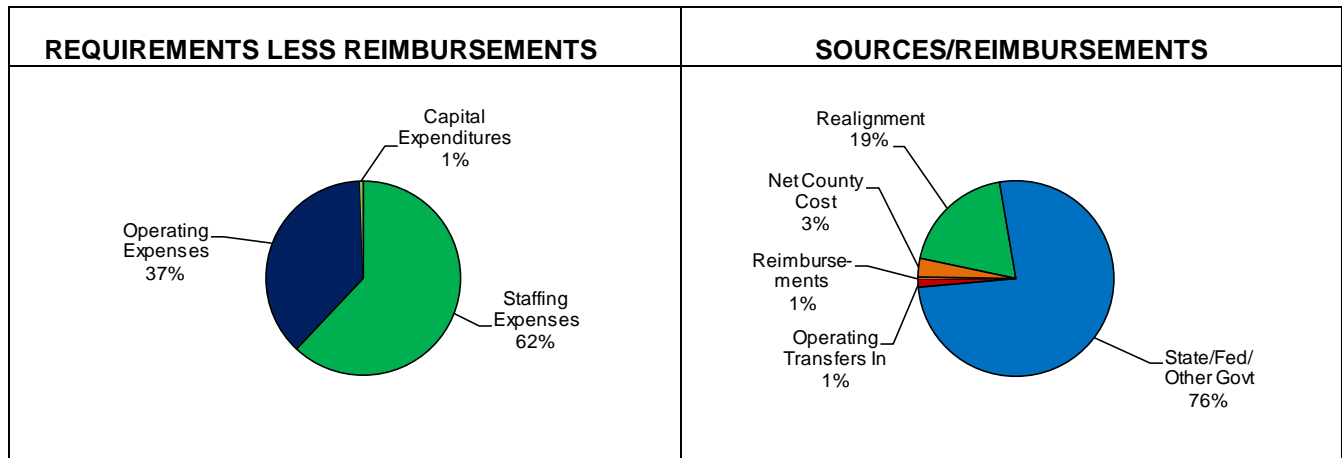
### DESCRIPTION OF MAJOR SERVICES

This budget unit represents the administrative claim made by the County for social services programs under applicable mandatory federal and state regulations. Transitional Assistance Department (TAD), Children and Family Services (CFS), Adult Services programs of the Department of Aging and Adult Services (DAAS), Children's Network and the administrative support and training functions provided by Human Services (HS) Administration and the Performance, Education and Resource Center (PERC) are included in the Administrative Claim budget unit.

#### Budget at a Glance

Requirements Less Reimbursements	\$546,887,822
Sources/Reimbursements	\$530,149,544
Net County Cost	\$16,738,278
Total Staff	4,735
Funded by Net County Cost	3%

### 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Administrative Claim  
FUND: AAA DPA

BUDGET UNIT: AAA DPA  
FUNCTION: Public Assistance  
ACTIVITY: Administration

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	271,843,443	288,252,315	316,484,173	315,997,834	341,263,787	338,473,856	(2,789,931)
Operating Expenses	135,477,082	141,603,476	154,473,527	171,325,451	173,599,465	204,334,332	30,734,867
Capital Expenditures	3,340,741	2,297,362	1,468,740	2,745,287	3,610,187	3,035,190	(574,997)
Total Exp Authority	410,661,266	432,153,153	472,426,440	490,068,572	518,473,439	545,843,378	27,369,939
Reimbursements	(4,111,345)	(3,090,852)	(2,844,080)	(1,542,086)	(2,029,372)	(1,962,040)	67,332
Total Appropriation	406,549,921	429,062,301	469,582,360	488,526,486	516,444,067	543,881,338	27,437,271
Operating Transfers Out	0	0	221,641	830,000	1,009,125	1,044,444	35,319
Total Requirements	406,549,921	429,062,301	469,804,001	489,356,486	517,453,192	544,925,782	27,472,590
<b>Sources</b>							
Taxes	0	20	0	0	0	0	0
Realignment	91,537,022	87,674,828	94,447,214	98,933,130	99,581,945	103,425,284	3,843,339
State, Fed or Gov't Aid	299,981,728	315,372,779	356,872,932	373,855,357	395,119,960	415,492,201	20,372,241
Fee/Rate	472,249	493,751	547,878	341,338	541,550	584,500	42,950
Other Revenue	1,178,496	5,856,170	783,293	798,114	1,524,490	1,524,490	0
Total Revenue	393,169,495	409,397,548	452,651,317	473,927,939	496,767,945	521,026,475	24,258,530
Operating Transfers In	0	5,087,889	185,877	1,115,262	6,371,962	7,161,029	789,067
Total Financing Sources	393,169,495	414,485,437	452,837,194	475,043,201	503,139,907	528,187,504	25,047,597
Net County Cost	13,380,426	14,576,864	16,966,807	14,313,285	14,313,285	16,738,278	2,424,993
Budgeted Staffing*	4,221	4,215	4,612	4,707	4,707	4,735	28

\* Data represents modified budgeted staffing

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Major requirements include the following:

- Staffing expenses of \$338.5 million fund 4,735 positions.
- Operating expenses of \$204.3 million represent expenses for County services, computer hardware and software, office supplies, insurance, mail services, professional services, communications, training, security, travel, goods and services for clients, facility leases, transfers out and miscellaneous operating costs.
- Capital expenditures of \$3.0 million include expenses for fixed asset equipment, capitalized software and vehicles.
- Reimbursements of \$2.0 million include payments from other County departments to HS for administrative support services as requested.

Major sources include the following:

- Realignment revenue of \$103.4 million used to match available Federal funding and replace State funding for programs that have been realigned.
- Federal and State funding of \$415.5 million represents total available funding for the administration of mandated Human Services programs.
- Operating transfers in of \$7.2 million represents funds provided from the Wraparound Reinvestment Fund utilized as a match to access additional Federal funding for Children's Services programs. This funding will enable Children and Family Services to enhance service levels despite increasing costs.

## BUDGET CHANGES AND OPERATIONAL IMPACT

The latest projection of available sources for social services programs include funding and mandated program changes as addressed in the 2015-16 Governor's Budget and an analysis of actual current realignment growth



receipts. Caseload growth, mandated program changes, continuation of the Affordable Care Act and increasing realignment revenue receipts continue to provide additional funding for most HS programs.

While this budget anticipates increased allocations across many social services programs, the ongoing availability of additional statewide revenue and realignment revenue is uncertain. Because of this HS continues to plan for the maximum possible available funding to effectively take advantage of potential funding increases yet remain prepared for unexpected funding decreases. To prepare for possible future funding challenges HS will continue to monitor developments at the state and federal levels in an effort to maintain mandated public services at appropriate levels while utilizing all available funding.

Plans for significant expenditures, whether for staff, services, supplies, equipment, or services to clients will be monitored closely and necessary adjustments will be made as future changes to the state budget are known. Any significant differences between this budget and actual allocations received from the state will be addressed through the County's quarterly budget adjustment process.

Overall, requirements within this budget unit are expected to increase 5% due to funding from federal/state sources, increasing realignment funds and additional funds from the Wraparound Reinvestment Fund result in a requirements increase of \$27.5 million as follows:

- Staffing expenses decrease by \$2.8 million. Savings realized from negotiated collective bargaining agreements when combined with a net staffing increase of 28 positions detailed below have resulted in a net staffing cost reduction.

	TAD	CFS	DAAS	Support	Total
2014-15 Modified Budget	3,038	890	242	537	4,707
2015-16 Recommended Budget	2,987	956	255	537	4,735
Difference between 2014-15 Final Budget 2015-16 Recommended Budget	(51)	66	13	-	28

- Operating expenses increased \$30.7 million. Changes are related to increases in insurance, utilities, communications, mailing and postage, IHSS MOE requirements and significant increases in services and support provided to clients.
- Capital expenditures decrease by \$574,997 which is primarily due to reductions in vehicle purchases.
- Reimbursements increase by \$67,332 which reflects an increase in the demand and costs for HS administrative support.

Sources increase by \$25.0 million as follows:

- Realignment revenue increased by \$3.8 million and is required to fund increased program expenditures for CFS programs (\$2.3 million) and the mandated 3.5% IHSS MOE increase (\$1.5 million).
- Federal and state funding available for HS programs increase a net \$20.4 million primarily due to increased funding for CalWORKs, Child Welfare Services and IHSS.
- A mix of miscellaneous revenue sources increased \$42,950.
- Operating transfers in increase by \$789,067. The increase of CFS social worker staffing has increased the amount of the transfer from the Wraparound Reinvestment fund.

## NET COUNTY COST

Most HS programs are state and/or federal mandates. The County share of funding is either mandated as a percentage of total program costs or as a fixed maintenance of effort. County share is comprised of a combination of Net County Cost and revenue from realignment funds. Realignment funds were created by two distinct and separate state realignment processes to offset the costs that were shifted to the County from the state for realigned programs. Their use is limited to designated social services programs.



Changes to HS County share needs are as follows:

**History of Social Services Realignment and Net County Cost  
HS Administrative Budget and Subsistence Budgets  
(In Millions)**

	ACTUALS					2014-15	2015-16	Increase/ (decrease)
	2010-11	2011-12	2012-13	2013-14	Estimated	Modified Budget	Budget	
<u>Administrative Budget (DPA)</u>								
1991 Realignment	13.1	17.0	12.9	16.0	15.2	15.2	16.2	1.0
2011 Realignment	-	36.3	36.1	39.8	43.5	44.1	45.6	1.5
Net County Cost	14.4	13.4	14.6	17.0	14.3	14.3	16.7	2.4
<u>IHSS Providers (DPA)</u>								
1991 Realignment	32.0	37.4	37.8	37.8	39.3	39.3	40.7	1.4
<u>IHSS Public Authority (DPA)</u>								
1991 Realignment	0.8	0.9	0.9	0.9	0.9	1.0	1.0	-
<u>Domestic Violence (DVC)</u>								
2011 Realignment	-	0.5	0.5	0.5	0.5	0.5	0.5	-
<u>Aid to Adoptive Children (ATC)</u>								
1991 Realignment	4.8	5.1	5.6	6.2	6.6	6.6	7.2	0.5
2011 Realignment	-	21.3	22.9	24.4	26.0	26.0	27.6	1.6
Net County Cost	1.6	2.0	2.0	2.0	2.1	2.1	2.1	-
<u>AFDC Foster Care (BHI)</u>								
1991 Realignment	28.2	32.7	27.5	25.6	28.3	29.1	31.0	1.9
2011 Realignment	-	28.4	27.8	26.0	33.4	33.4	36.1	2.7
Net County Cost	12.7	13.0	15.2	18.4	17.5	17.5	18.6	1.1
<u>CalWORKs Cash Aid - (FGR&amp;UPP)</u>								
Family Support Realignment	-	-	-	7.0	75.5	66.8	76.3	9.5
CalWORKs MOE Realignment	-	42.9	47.4	60.9	101.7	92.9	123.3	30.5
Net County Cost	5.6	6.3	5.8	6.2	6.3	6.5	6.4	(0.1)
<u>Kinship Guardianship Assistance Program (KIN)</u>								
2011 Realignment	-	-	4.1	2.6	3.1	3.1	3.5	0.4
Net County Cost	1.2	0.8	0.8	1.0	1.0	1.0	1.1	0.1
<u>Seriously Emotionally Disturbed (SED)</u>								
1991 Realignment	3.8	-	-	-	-	-	-	-
Net County Cost	1.0	-	-	-	-	-	-	-
<u>All other subsistence budgets</u>								
Net County Cost	2.9	2.9	2.8	1.8	2.0	1.8	2.3	0.5
<b>Total 1991 Realignment</b>	<b>82.7</b>	<b>93.1</b>	<b>84.7</b>	<b>86.5</b>	<b>90.3</b>	<b>91.3</b>	<b>96.1</b>	<b>4.8</b>
<b>Total 2011 Realignment</b>	<b>-</b>	<b>86.5</b>	<b>91.4</b>	<b>93.3</b>	<b>106.5</b>	<b>107.2</b>	<b>113.3</b>	<b>6.1</b>
<b>CalWORKs MOE Realignment</b>	<b>-</b>	<b>42.9</b>	<b>47.4</b>	<b>60.9</b>	<b>101.7</b>	<b>92.9</b>	<b>123.3</b>	<b>30.5</b>
<b>Family Support Realignment</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7.0</b>	<b>75.5</b>	<b>66.8</b>	<b>76.3</b>	<b>9.5</b>
<b>Grand Total Realignment</b>	<b>82.7</b>	<b>222.5</b>	<b>223.5</b>	<b>247.7</b>	<b>374.0</b>	<b>358.2</b>	<b>409.1</b>	<b>50.9</b>
<b>Total Net County Cost</b>	<b>39.4</b>	<b>38.4</b>	<b>41.2</b>	<b>46.4</b>	<b>43.2</b>	<b>43.2</b>	<b>47.2</b>	<b>4.0</b>
<b>Total Net County Share</b>	<b>122.1</b>	<b>260.9</b>	<b>264.7</b>	<b>294.1</b>	<b>417.2</b>	<b>401.4</b>	<b>456.3</b>	<b>54.9</b>

***In aggregate, the HS Administrative Claim (DPA) budget unit includes a \$2.4 million net increase to Net County Cost.*** \$1.1 million of this increase is the local share required for HS to access the federal and state funding required to fund increased salary, retirement and insurance costs. \$1.3 million is the local share required to fund the County share of the stepped reduction of enhanced state CalFresh Administration funding that has been available for the past five years. Net County Cost figures are estimates and are dependent upon actual expenditures and use of available funding sources. HS will closely manage changes arising from the state budget, grant funding and available realignment revenue. Significant changes will be addressed through the County's quarterly budget update process, as needed.



HS programs that are not state or federal mandates are funded with Discretionary General Funding (Net County Cost) through HS. While these programs provide services that benefit HS in general, their functions do not qualify for state or federal reimbursement. These programs and their general fund impact are detailed below:

	2014-15 Budget	2015-16 Budget	Inc/(Dec)
HS Support of Office of Homeless Assistance	350,000	350,000	-
PERC Training Expense	335,000	335,000	-
<b>Total HS General Fund Support</b>	<b>685,000</b>	<b>685,000</b>	<b>-</b>

## 2015-16 POSITION SUMMARY\*

Division	2014-15 Modified Staffing	Adds	Deletes	Reorgs	2015-16 Recommended	Limited	Regular
HS Administration and Support Services	537	4	-4	0	537	19	518
Children and Family Services	887	66	0	3	956	6	950
Department of Aging and Adult Services	242	13	0	0	255	0	255
Transitional Assistance Department	3,041	0	-51	-3	2,987	1	2,986
<b>Total</b>	<b>4,707</b>	<b>83</b>	<b>-55</b>	<b>0</b>	<b>4,735</b>	<b>26</b>	<b>4,709</b>

\*Detailed classification listing available in Appendix D

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$338.5 million fund 4,735 budgeted positions of which 4,709 are regular positions and 26 are limited term positions.

### TRANSITIONAL ASSISTANCE DEPARTMENT (TAD)

TAD program funding is expected to increase overall but this increase will be exhausted by additional support provided to clients. The stepped reduction of enhanced state CalFresh Administration funding requires the reduction of eligibility staffing. As a result, TAD has identified the need to make the following staffing changes:

#### Deletions:

- 50 Eligibility Worker II
- 1 Contract TAD Staff Assistant

### CHILDREN AND FAMILY SERVICES (CFS)

CFS funding increases due to an additional \$2.3 million of realignment and an additional \$2.0 million of Operating Transfers In from the Wraparound Reinvestment Fund allows for staffing changes as follows:

#### Additions:

- 65 Senior Social Service Practitioner

#### Transfers:

- 1 Peer & Family Assistant I from Wraparound Reinvestment Fund

### DEPARTMENT OF AGING AND ADULTS SERVICES (DAAS)

The recently established IHSS MOE limits the County's liability for necessary increases to provide services to an increasing elderly population. This MOE structure allows the County to provide mandated levels of IHSS services and requires the County to contribute an established match from local resources. The required County match increases 3.5% each year. This structure allows DAAS to increase social worker staffing to the levels necessary



to effectively administer services to IHSS clients. Available IHSS funding increases of \$2.5 million provide for staffing additions as follows:

**Additions:**

- 10 Social Worker II
- 3 Supervising Social Worker

### **HS ADMINISTRATION AND SUPPORT SERVICES**

HS Administration and Support Services Divisions have operated with few staffing changes in recent years in an effort to allow increased funding to be utilized by HS departments so that they may add program staff necessary to provide required services to clients. The current expected funding stabilization and corresponding staffing additions to HS departments, specifically within TAD programs, necessitates some staffing changes within the Administration and Support Divisions. These changes are being made to provide necessary HS Personnel services to HS departments and to restructure the contract positions provided to the C-IV Project. Staffing changes are as follows:

**Additions:**

- |   |                |
|---|----------------|
| • 1 Contract Business Analyst Supervisor- | Administration |
| • 1 Contract Business Analyst             | Administration |
| • 1 Supervising Office Assistant-         | Personnel      |
| • 1 Payroll Specialist                    | Personnel      |

**Deletions:**

- |   |                                 |
|---|---------------------------------|
| • 1 Contract Consortium IV Manager-     | Administration                  |
| • 1 Contract IT Technical Assistant II- | Administration                  |
| • 1 HS Emergency Services Manager-      | Administrative Support Division |
| • 1 HS Administrative Manager-          | HS Auditing Division            |

The following chart provides an overview of the funding sources and local share requirements for the programs that are budgeted in the HS Administrative Claim budget:





## REVENUE SOURCE AND NET COUNTY COST BREAKDOWN

Transitional Assistance Department	Revenue					Local Share								Total Appropriation/ Revenue	Staffing
	Federal	% Federal	State and Other	% State	Total Federal/State	Realignment				Net County Cost (NCC)		Total Local Share			
						1991 Amount	1991%	2011 Amount	2011%	NCC Amount	NCC %				
Food Stamps	57,723,747	57%	32,437,000	34%	90,160,747	-		-		9,989,939	10%	9,989,939	100,150,686	1,134	
Califresh- Food Stamps Waiver One-Time Funding						-		-		1,275,000		1,275,000	1,275,000		
Single Allocation															
CalWorks - Eligibility	45,944,170	100%	-	0%	45,944,170	-		-		-	-	-	45,944,170	513	
CalWorks - Mental Health	-	-	8,614,120	100%	8,614,120	-		-		-	-	-	8,614,120	96	
CalWorks - Cal-Learn	3,501,240	0.92	304,456	8%	3,805,696	-		-		-	-	-	3,805,696	45	
CalWorks - Welfare to Work	76,053,718	100%	-	-	76,053,718	-		-		-	-	-	76,053,718		
CalWorks - Child Care Admin - Stage 1	3,795,788	100%	-	-	3,795,788	-		-		-	-	-	3,795,788	42	
Total Single Allocation	129,294,916		8,918,576		138,213,492	-		-		-		-	138,213,492	696	
Medi-Cal	38,350,218	50%	38,350,218	50%	76,700,436	-		-		-	-	-	76,700,436	856	
Foster Care Administration	2,794,543	50%	-	-	2,794,543	975,633	19%	1,818,910	35%	-		2,794,543	5,589,085	58	
Administration	-	-	-	-	-	-		-		708,510	100%	708,510	708,510	-	
Other Programs	4,158,820	19%	17,606,013	81%	21,764,833	-		-		-	-	-	21,764,833	243	
Total	232,322,243		97,311,807		329,634,050	975,633		1,818,910		11,973,449		14,767,991	344,402,041	2,987	
Department of Children's Services															
Child Welfare Services - Basic	50,934,337	47%	7,161,029	7%	58,095,366	13,217,559		34,046,328	12%	3,490,578	3%	50,754,465	108,849,831	851	
Child Welfare Services - Augmentation												-	-	-	
Foster Training and Recruitment	109,861	52%	-	0%	109,861	-		101,410	48%	-	-	101,410	211,271	2	
Support and Therapeutic Options Program	-	0%	-	0%	-	-		642,265	100%	-	-	642,265	642,265	5	
Adoptions	2,442,542	42%	-	0%	2,442,542	-		3,373,035	58%	-	-	3,373,035	5,815,577	45	
ILP	719,887	46%	-	0%	719,887	-		845,085	54%	-	-	845,085	1,564,973	12	
Other Programs	649,073	24%	-	0%	649,073	-		2,007,985	76%	-	-	2,007,985	2,657,059	21	
Promoting Safe and Stable Families	1,934,054	100%	-	0%	1,934,054	-		-		-	-	-	1,934,054	15	
Licensing	259,579	37%	441,986	63%	701,565	-		-		-	-	-	701,565	5	
Total	57,049,334		7,603,015		64,652,349	13,217,559		41,016,108		3,490,578		57,724,245	122,376,594	956	
Aging and Adult Services															
Services	11,297,525	50%	11,297,525	50%	22,595,050	-		-		-	0%	-	22,595,050	80	
Adult Protective Services	2,946,645	50%	-	0%	2,946,645	-		2,722,748	46%	223,897	4%	2,946,645	5,893,289	21	
IHSS Provider Payments															
Local Match	-	0%	-	0%	-	43,674,327	100%	-	0%	-	0%	43,674,327	43,674,327	154	
IHSS Provider Benefits															
Local Match	-	-	-	-	-	-		-		-		-	-	-	
IHSS PA Local Cost Match	-	-	-	-	-	-		-		-		-	-	-	
Other Programs	-	-	-	-	-	-		-		-		-	-	-	
Total	14,244,170		11,297,525		25,541,695	43,674,327		2,722,748		223,897		46,620,972	72,162,667	255	
Support														537	
Non Claimable Costs															
PERC Training Expense	-	-	-	-	-	-		-		335,000	100%	335,000	335,000		
Other	-	-	4,934,126	87%	4,934,126	-		-		715,354	13%	715,354	5,649,480		
Total	-	-	4,934,126		4,934,126	-		-		1,050,354		1,050,354	5,984,480		
Total Administrative Budget	303,615,747	56%	121,146,473	23%	424,762,220	57,867,519	11%	45,557,765	8%	16,738,278	3%	120,163,562	544,925,782	4,735	



## AGING & ADULT SERVICES

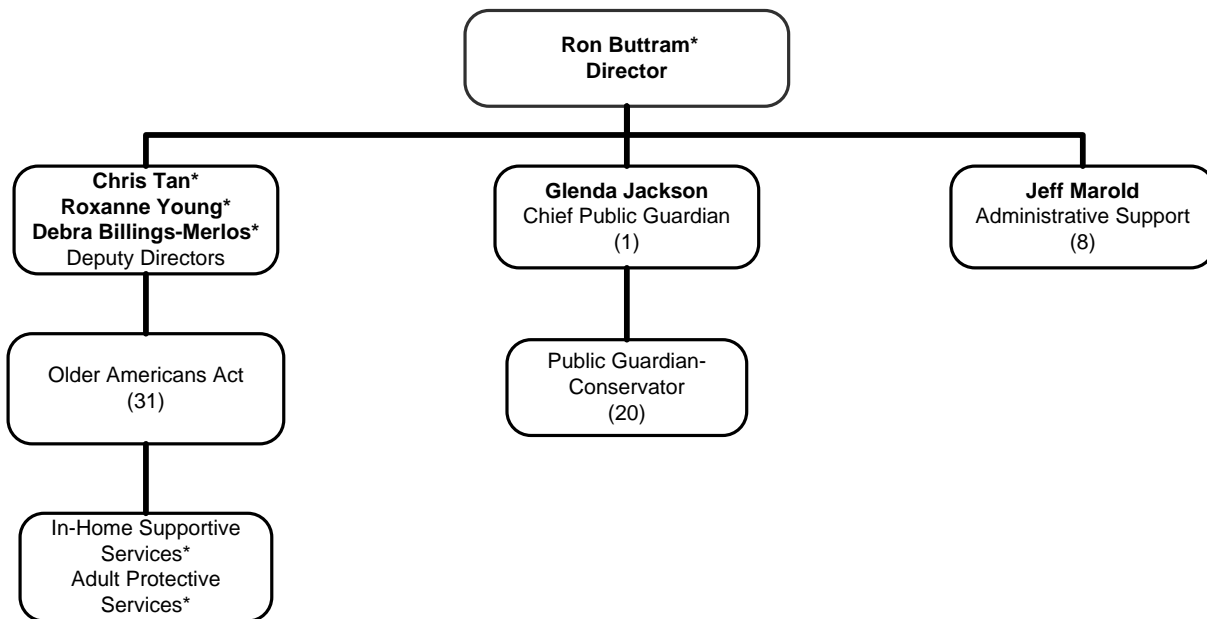
### Ron Buttram

#### DEPARTMENT MISSION STATEMENT

*The Department of Aging and Adult Services (DAAS) provides services to seniors, at-risk individuals, and adults with disabilities to improve or maintain choice, independence, and quality of life so they may age in place in the least restrictive environment.*



#### ORGANIZATIONAL CHART



\*Staffing is reimbursed by the Human Services Administrative Claim budget unit

#### 2015-16 SUMMARY OF BUDGET UNITS

	2015-16					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Aging and Adult Services	9,373,472	9,373,472	0			39
Public Guardian - Conservator	1,115,851	230,513	885,338			21
Total General Fund	10,489,323	9,603,985	885,338			60
<b>Total - All Funds</b>	10,489,323	9,603,985	885,338	0	0	60



## 2014-15 MAJOR ACCOMPLISHMENTS

- Received NACo Achievement Award for “Transportation Reimbursement Escort Program (TREP)” in which DAAS partners with community agencies and volunteers to provide transportation to medical care and other needed services to seniors who live in remote areas and would otherwise be homebound.
- Provided 305,000 Congregate meals and 370,000 Home Delivered meals via the department’s Elderly Nutrition Program.
- Assisted 2,300 low-income seniors with applications to the “Home Energy Assistance Program”, by which those seniors obtained approximately \$600,000 in reduced home electrical and heating costs.
- Distributed Senior Farmers Market Nutrition Program coupon books worth \$20 each to a total of 2,250 seniors.

## DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: IMPROVE COUNTY GOVERNMENT OPERATIONS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Monitor and evaluate operations and implement strategies to continually improve efficiency, effectiveness, and collaboration.	Percentage of conservatees' bills paid within 10 days of receipt	94.50%	87%	96%	87%
STRATEGY	Ensure Public Guardian provides timely and accurate financial support to conservatees.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Number of customers contacted by Senior Information and Assistance staff	17,869	13,267	13,930	13,930
STRATEGY	Enhance senior safety and independence by connecting customers with community resources.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Percentage of emergency APS referrals responded to within 24 hours	100%	100%	100%	100%
STRATEGY	Provide in-person response within 24 hours to emergency Adult Protective Services (APS) referrals, including intake, intervention, and/or reports of life threats or crises.					



## Aging & Adult Services

### DESCRIPTION OF MAJOR SERVICES

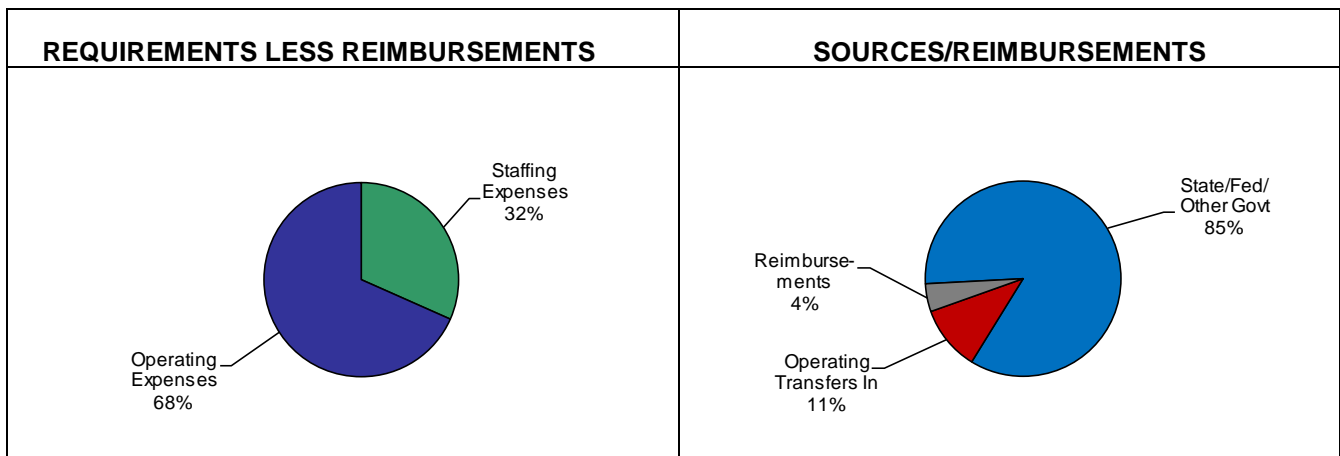
The Department of Aging & Adult Services (DAAS), under the direction of the California Department of Aging (CDA), serves as the federally-designated Area Agency on Aging (AAA) for the County of San Bernardino and is responsible for administering programs under the Older American Act.

#### Budget at a Glance

Requirements Less Reimbursements	\$9,827,360
Sources/Reimbursements	\$9,827,360
Net County Cost	\$0
Total Staff	39
Funded by Net County Cost	0%

The department works to ensure options are easily accessible to all older individuals and to have a visible resource where seniors can go or call for information. Programs offered by the department include Senior Information and Assistance (SIA), Elderly Nutrition Program, Senior Community Service Employment Program (SCSEP), Senior Supportive Services, Health Insurance Counseling and Advocacy Program (HICAP), Family Caregiver Support Program (FCSP), Multipurpose Senior Services Program (MSSP), and Long-term Care Ombudsman Program (OMB).

### 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Aging & Adult Services  
FUND: General

BUDGET UNIT: AAF OOA  
FUNCTION: Public Assistance  
ACTIVITY: Administration

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	3,428,338	3,401,839	3,280,439	2,968,060	3,117,858	3,110,091	(7,767)
Operating Expenses	6,297,267	6,344,441	5,806,596	6,849,514	6,969,590	6,717,269	(252,321)
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	9,725,605	9,746,280	9,087,035	9,817,574	10,087,448	9,827,360	(260,088)
Reimbursements	(561,178)	(429,147)	(494,474)	(343,398)	(378,343)	(453,888)	(75,545)
Total Appropriation	9,164,427	9,317,133	8,592,561	9,474,176	9,709,105	9,373,472	(335,633)
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	9,164,427	9,317,133	8,592,561	9,474,176	9,709,105	9,373,472	(335,633)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	7,972,198	8,276,356	7,321,847	8,427,206	8,651,485	8,315,852	(335,633)
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	144,606	136,427	10,862	(10,650)	0	0	0
Total Revenue	8,116,804	8,412,783	7,332,709	8,416,556	8,651,485	8,315,852	(335,633)
Operating Transfers In	1,057,620	1,057,620	1,207,627	1,057,620	1,057,620	1,057,620	0
Total Financing Sources	9,174,424	9,470,403	8,540,336	9,474,176	9,709,105	9,373,472	(335,633)
Net County Cost	(9,997)	(153,270)	52,225	0	0	0	0
Budgeted Staffing*	48	47	43	38	38	39	1

\* Data represents modified budgeted staffing

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Staffing expenses of \$3.1 million fund 33 regular positions and 6 limited term positions. Operating expenses of \$6.7 million includes \$5.2 million in contracted services for the Elderly Nutrition, Senior Supportive Services, and Family Caregiver programs. The remainder is used for other contracted services to include the MSSP and Transportation Reimbursement Escort Program. Total State and Federal revenue of \$8.3 million support such programs as the Senior Nutrition Services (Title IIIC), MSSP, Senior Supportive Services (Title IIIB), and the Family Caregiver. Operating transfers in of \$1.1 million represent Discretionary General Funding for aging programs.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$335,633 due to a reduction in services and supplies and contracted vendor payments; and an offsetting increase in reimbursements received from other County departments. The reductions are in direct relation to the reduction in sources.

Sources are decreasing by \$335,633 primarily as a result of less federal funding for the Elderly Nutrition, Supportive Services, and Family Caregiver programs in 2015-16.



**2015-16 POSITION SUMMARY\***

Division	2014-15 Modified Staffing	Adds	Deletes	Reorgs	2015-16 Recommended	Limited	Regular
Admin	8	0	0	0	8	0	8
MSSP	9	0	0	0	9	0	9
OMB	4	1	0	0	5	4	1
SCSEP	2	0	0	0	2	2	0
SIA	15	0	0	0	15	0	15
Total	38	1	0	0	39	6	33

\*Detailed classification listing available in Appendix D

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing expenses of \$3.1 million fund 39 budgeted positions of which 33 are regular positions and 6 are limited term positions. In 2015-16 budgeted positions will increase from 38 to 39 due to the addition of one contracted Ombudsman Field Coordinator position, which restores a position previously included in the 2013-14 budget but eliminated in 2014-15 due to federal sequestration budget cuts.



## Public Guardian – Conservator

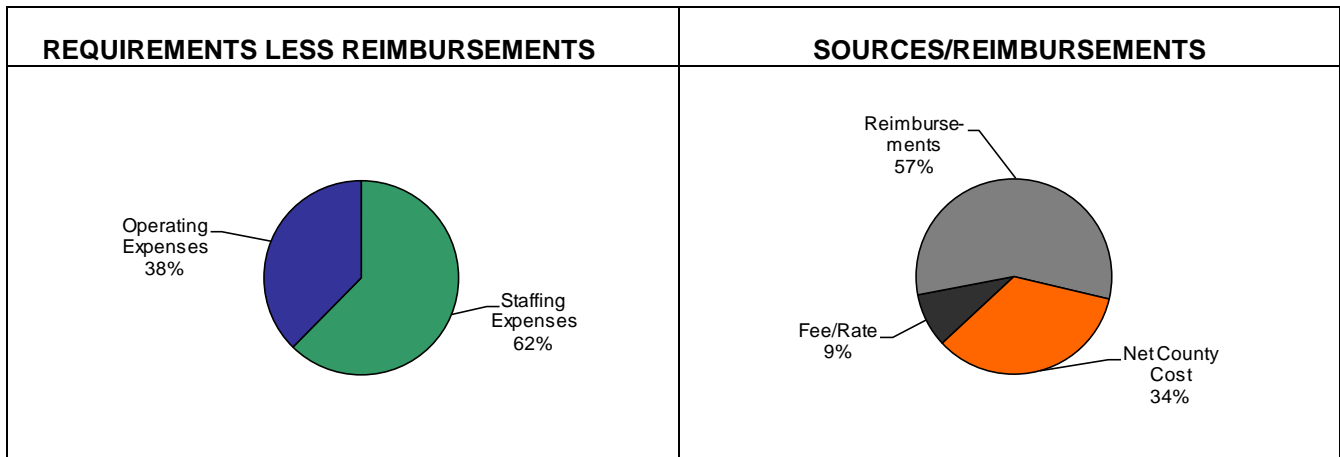
### DESCRIPTION OF MAJOR SERVICES

By court appointment, the Public Guardian-Conservator acts as conservator of last resort for individuals found to be gravely disabled or who lack capacity to manage their finances and provide their own care. A conservator has the responsibility for the conservatee's care, custody and control. The conservator determines where the conservatee lives and ensures his/her daily needs are met. Conservatees must be placed in the least restrictive placement, which may include, but is not limited to the following: medical, psychiatric, nursing, or other licensed facility or state hospital, County hospital, or United States government hospital.

#### Budget at a Glance

Requirements Less Reimbursements	\$2,576,893
Sources/Reimbursements	\$1,691,555
Net County Cost	\$885,338
Total Staff	21
Funded by Net County Cost	34%

### 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: DAAS - Public Guardian  
FUND: General

BUDGET UNIT: AAA PGD  
FUNCTION: Public Protection  
ACTIVITY: Other Protection

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	1,291,130	1,410,648	1,520,273	1,467,485	1,545,660	1,607,265	61,605
Operating Expenses	751,034	640,965	567,956	713,791	705,122	969,628	264,506
Capital Expenditures	0	0	0	100,000	0	0	0
Total Exp Authority	2,042,164	2,051,613	2,088,229	2,281,276	2,250,782	2,576,893	326,111
Reimbursements	(1,397,484)	(1,358,597)	(1,229,253)	(1,281,365)	(1,422,192)	(1,461,042)	(38,850)
Total Appropriation	644,680	693,016	858,976	999,911	828,590	1,115,851	287,261
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	644,680	693,016	858,976	999,911	828,590	1,115,851	287,261
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	97,055	146,673	155,717	88,012	102,951	0	(102,951)
Fee/Rate	135,416	96,316	112,216	344,882	100,000	230,513	130,513
Other Revenue	514	179	(1,572)	(266)	0	0	0
Total Revenue	232,985	243,168	266,361	432,628	202,951	230,513	27,562
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	232,985	243,168	266,361	432,628	202,951	230,513	27,562
Net County Cost	411,695	449,848	592,615	567,283	625,639	885,338	259,699
Budgeted Staffing*	18	19	19	19	19	21	2

\* Data represents modified budgeted staffing

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Staffing expenses of \$1.6 million fund 21 regular positions. Operating expenses of \$969,628 represent program expenses that include COWCAP, central services and the inclusion of County Counsel expenses. Reimbursements of \$1.5 million represent funding received primarily from the Department of Behavioral Health for conservatee case costs and from the Sheriff/Coroner/Public Administrator for reimbursement of warehouse operation costs.

Estates fee revenue of \$230,513 represents court-ordered fees paid to the department from the estates of conservatees.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are increasing by \$287,261 as a result of higher salary and benefit costs which will increase as a result of addition of two Deputy Public Guardian positions and the inclusion of County Counsel expenses in 2015-16 for court time associated with the Public Guardian-Conservator program.

Sources are increasing by \$27,562, which includes increases in Estate Fees offset by the elimination of the Medical Administrative Activities and AB109 prisoner release programs. Net County Cost is increasing by \$259,699 primarily due to County Counsel expenses for conservatee court time represented in this budget unit





**2015-16 POSITION SUMMARY\***

Division	2014-15 Modified Staffing	Adds	Deletes	Reorgs	2015-16 Recommended	Limited	Regular
Public Guardian - Conservator	19	2	0	0	21	0	21
Total	19	2	0	0	21	0	21

\*Detailed classification listing available in Appendix D

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing expenses of \$1.6 million fund 21 budgeted regular positions. This represents an increase of two additional Deputy Public Guardian positions necessary due to an increase to initial and ongoing case work. These positions are funded through an increase to reimbursements and fee revenue.



## CHILD SUPPORT SERVICES

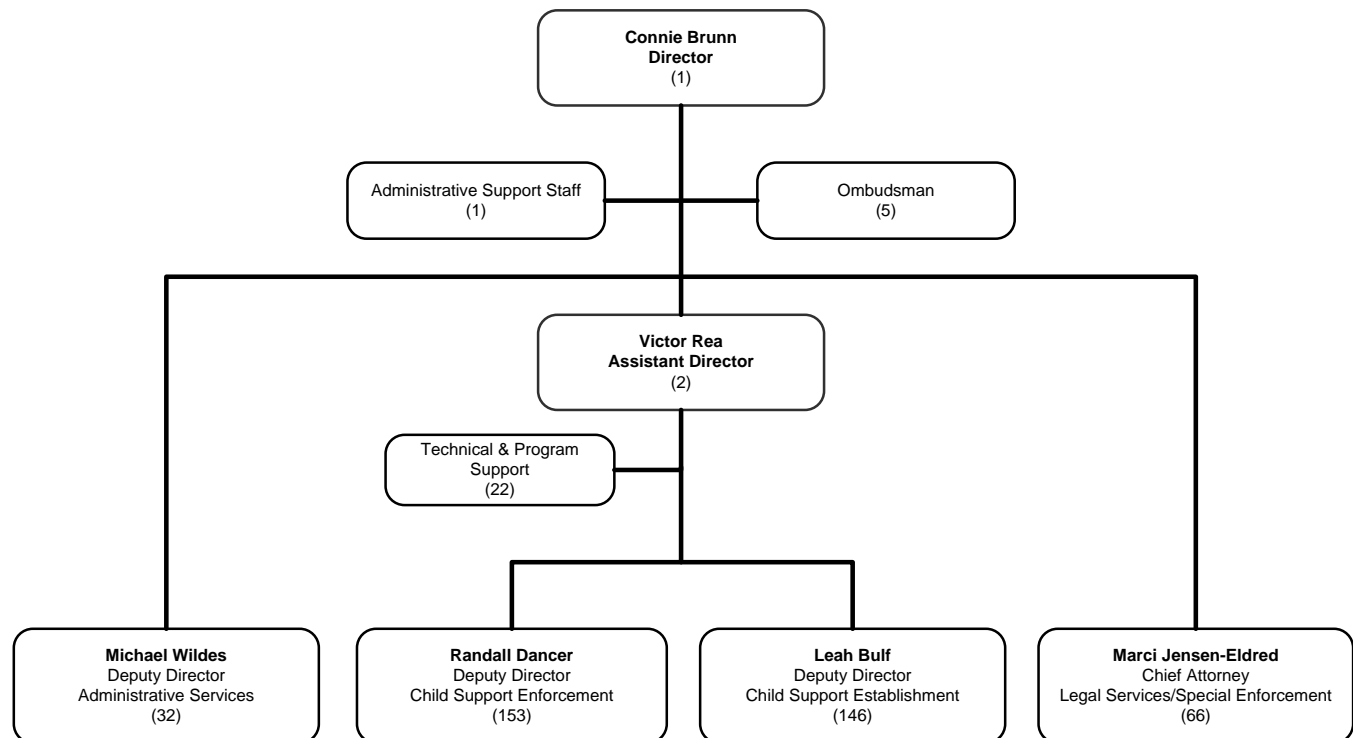
Connie Brunn

### DEPARTMENT MISSION STATEMENT

*The County of San Bernardino Department of Child Support Services determines paternity, establishes and enforces child support orders, and secures payments to assist families in meeting the financial and medical needs of their children. The department provides timely and effective service in a professional manner.*



### ORGANIZATIONAL CHART



### 2015-16 SUMMARY OF BUDGET UNITS

2015-16						
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Child Support Services	39,988,504	39,988,504	0			428
Total General Fund	39,988,504	39,988,504	0			428
<b>Total - All Funds</b>	39,988,504	39,988,504	0	0	0	428



## 2014-15 MAJOR ACCOMPLISHMENTS

- Collected \$171 million in child support payments for Federal Fiscal Year 2014.
- Participated in 17 Workforce Development Department Rapid Response sessions, providing information about the child support program and case-specific assistance to individuals who were impacted by employer downsizing.
- Continued to work with the Probation Department and the AB 109 program, making 17 presentations at Day Reporting Centers throughout the County to provide child support program information and case-specific remedies to probationers.
- Utilized multiple social media platforms to increase public awareness of the child support program and the department's services.
- Utilized kiosks located in the department's public reception areas, allowing customers to access case information and information about available community services.

## DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Percentage of current child support collected compared to the total current child support due.	64%	66%	66%	67%
STRATEGY	Work in collaboration with parents to obtain accurate and appropriate child support orders for families in San Bernardino County.					
STRATEGY	Increase the collection of current child support which will result in more money being received by San Bernardino County families.					
STRATEGY	Educate parents about the child support program, the importance of paying consistently, and the need for reliable child support on a monthly basis.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Percentage of child support cases with a collection of arrears compared to the total child support cases with arrears owed.	69%	69%	69%	69%
STRATEGY	Continue to utilize a dedicated team for the collection of child support arrears/past due child support with a focus on increased collections.					
STRATEGY	Encourage parents with non-DCSS cases to utilize the department's services early in the life of their case to minimize the accumulation of child support arrears.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Amount of child support collected for every dollar expended.	\$4.35	\$4.35	\$4.35	\$4.35
STRATEGY	Implement efficiencies in department processes in order to increase collections and improve cost effectiveness.					
STRATEGY	Continue to implement efficient processes regarding the Automated Statewide Child Support System to identify changes that will improve collections and cost effectiveness.					



## Child Support Services

### DESCRIPTION OF MAJOR SERVICES

The Department of Child Support Services (DCSS) promotes family self-sufficiency by helping parents meet their mutual obligation to provide financial and medical support for their children. These services are offered throughout San Bernardino County with offices located in the high desert, west end, and the greater San Bernardino area.

#### Budget at a Glance

Requirements Less Reimbursements	\$39,988,504
Sources/Reimbursements	\$39,988,504
Net County Cost	\$0
Total Staff	428
Funded by Net County Cost	0%

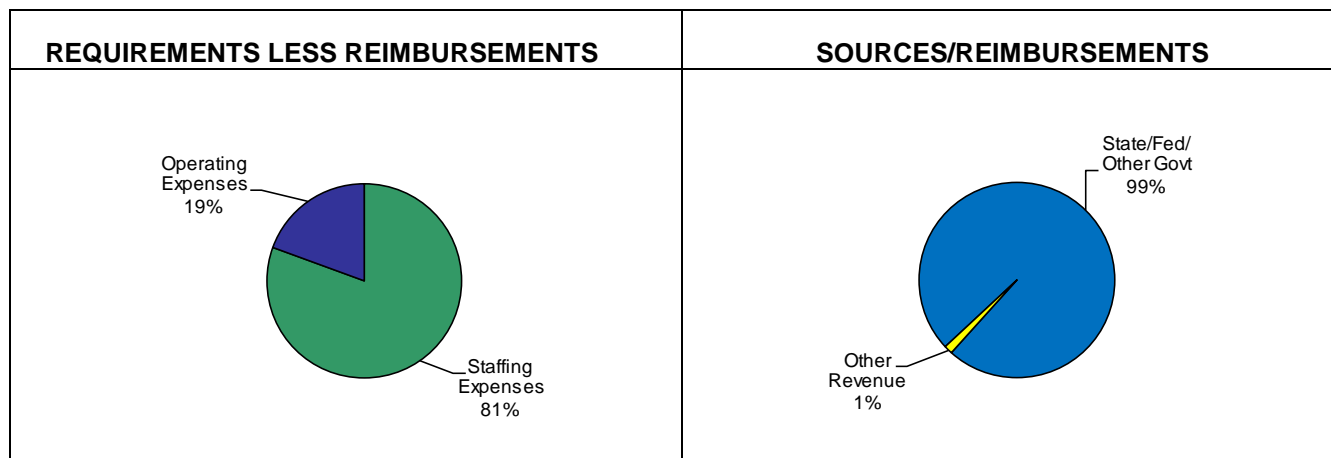
DCSS is dedicated to administering the program in a manner that puts the needs of the children first and foremost. The belief that working collaboratively with parents in understanding and meeting their obligations is a fundamental element in the success of the program.

The services provided by DCSS include the following:

- Locating parents to establish court orders for paternity, child and medical support.
- Enforcing court orders for child, family, spousal, and medical support.
- Securing child support payments.
- Maintaining records of payments made and balances due.
- Modifying court orders when appropriate.

Additionally, DCSS offers services to assist customers with concerns that may arise in the progress of their case. The Ombudsman program administers the Complaint Resolution process, in which customers have the opportunity to raise concerns with the processing of their case, pursue resolution, and obtain information about the child support program and their rights and responsibilities.

### 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Child Support Services  
FUND: General

BUDGET UNIT: AAA DCS  
FUNCTION: Public Protection  
ACTIVITY: Judicial

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	30,878,412	31,210,827	32,817,028	31,359,586	32,304,309	32,219,817	(84,492)
Operating Expenses	7,951,067	7,587,812	7,561,288	7,609,023	7,645,284	7,761,587	116,303
Capital Expenditures	232,668	100,033	190,578	0	90,000	7,100	(82,900)
Total Exp Authority	39,062,147	38,898,672	40,568,894	38,968,609	40,039,593	39,988,504	(51,089)
Reimbursements	(128,181)	(130,098)	(69,972)	0	0	0	0
Total Appropriation	38,933,966	38,768,574	40,498,922	38,968,609	40,039,593	39,988,504	(51,089)
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	38,933,966	38,768,574	40,498,922	38,968,609	40,039,593	39,988,504	(51,089)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	38,864,818	38,726,391	39,557,980	39,416,109	39,487,792	39,428,555	(59,237)
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	67,376	41,963	961,702	(447,500)	551,801	559,949	8,148
Total Revenue	38,932,194	38,768,354	40,519,682	38,968,609	40,039,593	39,988,504	(51,089)
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	38,932,194	38,768,354	40,519,682	38,968,609	40,039,593	39,988,504	(51,089)
Net County Cost	1,772	220	(20,760)	0	0	0	0
Budgeted Staffing*	435	435	434	431	431	428	(3)

\* Data represents modified budgeted staffing

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Staffing expenses of \$32.2 million fund 428 budgeted regular positions. Operating expenses of \$7.8 million include COWCAP, professional services contracts, utilities, telephone services, leases, insurance, and other operating costs.

Sources of \$40.0 million primarily represent the State and Federal allocation to fund child support operations. DCSS has no Net County Cost.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$51,089, primarily due to the reduction in staffing levels, and the postponement of an information technology project that was offset by increases in COWCAP, insurance, and retirement costs. This net reduction was required to offset the corresponding decrease in state and federal funds.



**2015-16 POSITION SUMMARY\***

Division	2014-15 Modified Staffing	Adds	Deletes	Reorgs	2015-16 Recommended	Limited	Regular
Director	1	0	0	0	1	0	1
Administrative Support Staff	1	0	0	0	1	0	1
Ombudsman	5	0	0	0	5	0	5
Assistant Director	2	0	0	0	2	0	2
Technical & Program Support	21	0	0	1	22	0	22
Administrative Services	50	0	-1	-17	32	0	32
Child Support Enforcement	152	0	0	1	153	0	153
Child Support Establishment	132	4	-5	15	146	0	146
Legal Services/Special Enforcement	67	0	-1		66	0	66
Total	431	4	-7	0	428	0	428

\*Detailed classification listing available in Appendix D

**STAFFING CHANGES AND OPERATIONAL IMPACT**

Staffing expenses of \$32.2 million fund 428 budgeted regular positions. The budget includes the deletion of the following positions: 1 Supervising Office Assistant, 1 Payroll Specialist, 1 Child Support Attorney III, and 4 Office Assistant IIs. It also includes the addition of 3 Child Support Assistants and 1 Supervising Child Support Officer. The result is a net reduction of 3 positions necessitated by a decrease in state and federal funding and the anticipated increases in expenditures, primarily in COWCAP, insurance, and retirement costs. This net reduction in staffing will require redistribution of the workload among existing staff.



## Wraparound Reinvestment Fund

### DESCRIPTION OF MAJOR SERVICES

The Wraparound Services Program was created through Senate Bill (SB) 163, Chapter 795, Statutes of 1997, and is an intensive, community-based and family-centered process designed to allow children with serious behavior and/or emotional difficulties to remain in their community at the lowest level of care possible instead of being placed in a group home setting. Payments for Wraparound Services are included in the Aid to Families with Dependent Children (AFDC) – Foster Care budget unit. This bill allows counties to accumulate savings realized from a wraparound program and requires that the savings be reinvested in a Child Welfare Services Program.

#### Budget at a Glance

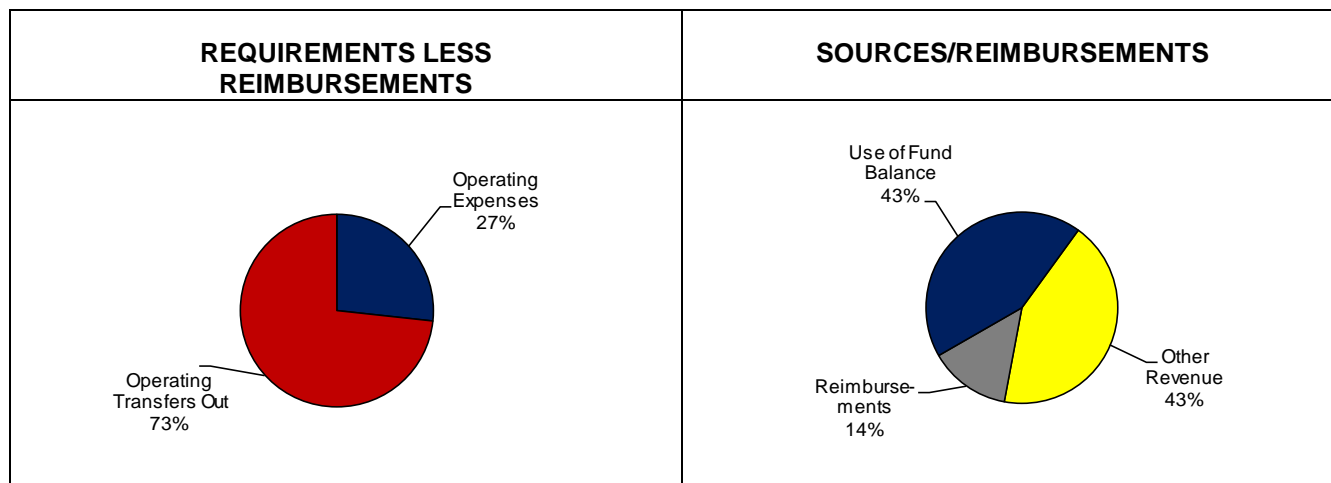
Requirements Less Reimbursements	\$14,549,029
Sources/Reimbursements	\$8,248,494
Use of/ (Contribution to) Fund Balance	\$6,300,535
Total Staff	0

Contracts have been established with four agencies to provide Countywide Wraparound Program Services to high risk children. These contracts stipulate that the County will retain 5% of the monthly Wraparound Foster Care payments for federally eligible cases and 10% of the monthly Wraparound Foster Care payments for non-federally eligible cases.

This budget unit will provide funding to 1) reinvest in services for youth in placement while they are being assessed for residential based services, 2) enhance services provided to foster care children and their families 3) expand services to youth aging out of the foster care system in order to promote self-sufficiency in these young adults, and 4) provide matching funds to access additional federal funding in support of the Child Welfare Services Program.

This budget unit requires no Discretionary General Funding (Net County Cost) since amounts are withheld from existing AFDC – Foster Care maintenance payments.

### 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Wraparound Reinvestment Fund  
FUND: Special Revenue

BUDGET UNIT: SIN BHI  
FUNCTION: Public Assistance  
ACTIVITY: Aid Program

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	1,203,198	189,625	108,906	0	48,171	0	(48,171)
Operating Expenses	3,257,484	1,915,383	3,200,344	2,260,897	2,722,371	3,888,000	1,165,629
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	4,460,682	2,105,008	3,309,250	2,260,897	2,770,542	3,888,000	1,117,458
Reimbursements	(1,378,400)	(1,682,492)	(1,094,695)	(2,000,000)	(2,000,000)	(2,000,000)	0
Total Appropriation	3,082,282	422,516	2,214,555	260,897	770,542	1,888,000	1,117,458
Operating Transfers Out	0	10,087,889	5,000,000	6,500,000	9,862,837	10,661,029	798,192
Total Requirements	3,082,282	10,510,405	7,214,555	6,760,897	10,633,379	12,549,029	1,915,650
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	0	0	0	0	0	0	0
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	6,309,157	6,071,418	7,310,709	6,000,000	6,035,000	6,248,494	213,494
Total Revenue	6,309,157	6,071,418	7,310,709	6,000,000	6,035,000	6,248,494	213,494
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	6,309,157	6,071,418	7,310,709	6,000,000	6,035,000	6,248,494	213,494
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance	(3,226,875)	4,438,987	(96,154)	760,897	4,598,379	6,300,535	1,702,156
Available Reserves					3,111,853	648,800	(2,463,053)
Total Fund Balance					7,710,232	6,949,335	(760,897)
Budgeted Staffing*	28	6	6	1	1	0	(1)

\*Data represents modified budgeted staffing

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Requirements of \$12.5 million consist of the following:

- \$3.9 million in operating expenses for services and supplies, travel and public assistance expenses to support services to children in need.
- \$2.0 million in reimbursements resulting from the retention of funds from contractor payments.
- \$10.7 million in operating transfers out include \$7.2 million to the Human Services Administrative Claim budget unit to provide matching funds allowing access to additional Federal funding in support of the Child Welfare Services Program, and \$3.5 million to AFDC Foster Care budget unit for required matching of the program which was previously matched with 1991 Realignment.

Sources of \$6.2 million are anticipated from unexpended funds that will be recovered from contractors as each annual contract settlement is concluded.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Changes anticipated in 2015-16 are an increase of \$1.9 million in requirements which includes the following:

- Staffing expenses are decreasing by \$48,171 and will transfer 1 position to the HS Administrative Claim budget unit. Over the last two years all staffing has been shifted to the Human Services Administrative Claim budget to better utilize resources and maximize federal and state funding. This has not resulted in the reduction of services to children.
- Operating expenses are increasing by \$1.2 million due to an overall increase in expenditures for sponsorships and increased supportive services to children.





- Available reserves are decreasing by \$2.5 million. Remaining reserves may be used to cover future Wraparound Services program payments.
- Operating transfers out are increasing by \$798,192 because of increased need for matching funds for Child Welfare Services Programs.

Sources are anticipated to increase by \$213,494 due to anticipated increases in recoveries from contractors.

## ANALYSIS OF FUND BALANCE

Fund balance usage is budgeted to increase by \$1.7 million due to increased operating expenses due to additional needs for children and an increased need for matching funds for Child Welfare Services Programs. Over the next year the department will determine whether continued matching from this fund is sustainable.

## 2015-16 POSITION SUMMARY

Division	2014-15 Modified Staffing	Adds	Deletes	Re-Orgs	2015-16 Recommended	Limited	Regular
Family to Family Program	1	0	-1	0	0	0	0
Total	1	0	-1	0	0	0	0

## STAFFING CHANGES AND OPERATIONAL IMPACT

All staffing has been shifted to the Human Services Administrative Claim budget to better utilize resources and maximize federal and state funding. This has not resulted in the reduction of services to children.



## Human Services Subsistence Funds – Consolidated

### DESCRIPTION OF MAJOR SERVICES

**Aid to Indigents (General Relief)** provides County subsistence in the form of cash aid for food, shelter and transportation to indigents who do not meet categorical eligibility requirements for state and federally funded programs. These general relief payments facilitate transition to an employable status and/or provide interim assistance pending receipt of Social Security Income (SSI) benefits. Revenue under this program represents retroactive SSI payments which the County receives as reimbursements for general relief assistance provided to SSI eligible indigents prior to their enrollment in the SSI program and reimbursements made by non-SSI eligible indigents when assistance under this program has ended.

#### Budget at a Glance

Requirements Less Reimbursements	\$544,846,613
Sources/Reimbursements	\$514,327,618
Net County Cost	\$30,518,995
Total Staff	0
Funded by Net County Cost	6%

**Domestic Violence/Child Abuse Services** provides for a number of contracts with agencies to ensure temporary shelter, food, transportation, emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse. The domestic violence program under SB 1246 is funded by a surcharge on marriage licenses and court fines imposed in domestic violence cases. The child abuse prevention program is funded by realignment and revenue generated from a surcharge placed on certified copies of birth certificates. Revenues from the surcharges are deposited into special revenue funds and used to fund the payments to contractors. These three revenue sources provide 100% of the funding for this program.

**Entitlement Payments (Childcare)** provides for the Stage 1 Childcare Program administered by the Transitional Assistance Department (TAD). This program is one of the major programs of federal welfare reform and the resulting state CalWORKs program and is intended to fund childcare for CalWORKs recipients who are seeking employment or have obtained employment. Childcare provider payments are 100% federally and state funded through reimbursements by the state.

**Out-of-Home Child Care** provides assistance grants for room, board and care for children pending determination of eligibility for state or federal aid, for children who are ineligible due to other resources or for children who are undocumented residents. Some of these children have serious emotional and medical problems which increase the difficulty of locating appropriate facilities for care. Costs for this program can fluctuate based on the unique nature and requirements of each individual case and are funded with Discretionary General Funding (Net County Cost).

**Aid to Adoptive Children** program provides financial assistance to adoptive parents who would otherwise not be able to provide for a child's special needs. The children are either personally disadvantaged, physically handicapped or adolescents. This program enables hard to place children to be adopted and taken out of the higher cost Foster Care program. This budget unit is approximately 42% federally funded. The remaining 58% is funded with realignment and Discretionary General Funding (Net County Cost).

**AFDC-Foster Care** provides aid payments for children living in foster homes and group-care facilities. The Foster Care caseload consists of cases from both Children and Family Services (CFS) (approximately 90%) and Probation (approximately 10%). The cost of Probation related foster care cases is approximately 2 times greater than CFS cases due to the higher levels of care required for these juveniles. There are two funding eligibility criteria in the Foster Care Program, federal (federal, realignment and county participation) and non-federal (realignment and county only). Foster Care placements are generally eligible for federal financial participation if the parents meet the previous Aid to Families with Dependent Children (AFDC) Program criteria.

- For federal cases, the cost-sharing ratios are now approximately 45% federal and 55% County.
- For non-federal cases all costs are borne by the County.
- All County share-of-cost is funded with realignment and Discretionary General Funding (Net County Cost).



**Refugee Cash Assistance** provides assistance payments for a maximum of eight months to all refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKs programs. This program is 100% federally funded, and federal participation is open-ended.

**Cash Assistance for Immigrants** program, under AB 2779, provides cash assistance to aged, blind and disabled legal immigrants who meet the Supplemental Security Income/State Supplementary Payment (SSI/SSP) immigration status requirements in effect on August 21, 1998, and all other current SSI/SSP eligibility requirements, yet are no longer eligible for SSI/SSP solely due to their immigration status. This program is 100% state funded.

**CalWORKs – All Other Families** provides CalWORKs assistance payments to families eligible for aid and includes all cases that have not been identified as two-parent or zero-parent families. Federal funds and state realignment reimburse 97.5% of the costs for this program. Approximately 47.2% of state funding is realignment. The mandated 2.5% County share is funded by Discretionary General Funding (Net County Cost).

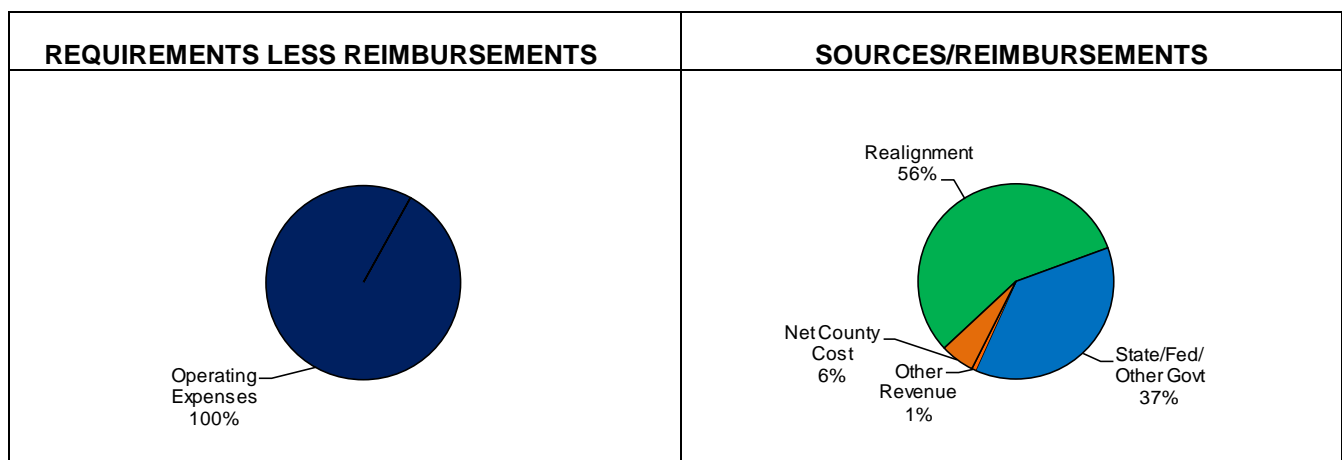
**Kinship Guardianship Assistance Program (Kin-Gap)** provides a subsidy to children who leave the juvenile court dependency system to live with a relative legal guardian. It offers relative caregivers of dependent children an option for providing a permanent home to these children. To be eligible for the program, the child must have lived with the relative at least 12 consecutive months, the relative guardianship must be established pursuant to Welfare and Institutions Code 366.26, and the juvenile court dependency for the child must be dismissed. Movement to the Kin-Gap program is not automatic. The court, with a recommendation from the social worker, has discretion regarding whether termination of dependency is in the child's best interest. This program is approximately 40% federally funded. The remaining 60% is funded with realignment and Discretionary General Funding (Net County Cost).

**CalWORKs – 2 Parent Families** provides payments to resident families who are eligible for aid in accordance with state law. This budget includes all cases identified as having two parents in the home or in which the parents are excluded from, or ineligible for, CalWORKs. Federal funds and state realignment reimburse 97.5% of the costs for this program. The mandated County share of 2.5% is funded by Discretionary General Funding (Net County Cost).

All HS Subsistence programs are mandated by federal or state law.

There is no staffing associated with these budget units. Services for the above programs are provided by staff budgeted in the Human Services (HS) Administrative Claim budget unit.

## 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Human Services Subsistence  
FUND: General

BUDGET UNIT: Various  
FUNCTION: Public Assistance  
ACTIVITY: Aid Programs

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	0	0	0	0	0	0	0
Operating Expenses	462,275,843	470,192,568	485,787,744	517,215,890	531,322,339	544,846,613	13,524,274
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	462,275,843	470,192,568	485,787,744	517,215,890	531,322,339	544,846,613	13,524,274
Reimbursements	(712,333)	(755,768)	(777,926)	(779,402)	(779,402)	(833,400)	(53,998)
Total Appropriation	461,563,510	469,436,800	485,009,818	516,436,488	530,542,937	544,013,213	13,470,276
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	461,563,510	469,436,800	485,009,818	516,436,488	530,542,937	544,013,213	13,470,276
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	130,852,212	135,832,835	153,302,411	275,191,196	258,569,417	305,559,505	46,990,088
State, Fed or Gov't Aid	305,028,947	301,519,375	295,228,473	206,114,106	236,655,991	202,493,377	(34,162,614)
Fee/Rate	0	0	1,773,291	1,520,140	1,550,140	1,743,336	193,196
Other Revenue	684,962	487,201	308,254	213,657	370,000	198,000	(172,000)
Total Revenue	436,566,121	437,839,411	450,612,429	483,039,099	497,145,548	509,994,218	12,848,670
Operating Transfers In	0	5,000,000	5,000,000	4,500,000	4,500,000	3,500,000	(1,000,000)
Total Financing Sources	436,566,121	442,839,411	455,612,429	487,539,099	501,645,548	513,494,218	11,848,670
Net County Cost	24,997,389	26,597,389	29,397,389	28,897,389	28,897,389	30,518,995	1,621,606
Budgeted Staffing*	0	0	0	-	0	0	0

\* Data represents modified budgeted staffing

### Consolidated Human Services Subsistence Funds

- Operating expenses of \$544.8 million are direct payment of benefits to clients and contracted payments to service providers that provide vital, necessary services to children.
- Reimbursements of \$833,400 are from the special revenue funds that collect surcharges and court ordered fines in support of Domestic Violence and Child Abuse Prevention.
- Total revenue of \$510.0 million is federal, state, realignment and Child Support Collections revenue.
- Operating transfers in of \$3.5 million is provided to the AFDC-Foster Care budget unit by the Wraparound Reinvestment Fund.
- Net County Cost of \$30.5 million is a required local match for all subsistence programs.

### Realignment Breakdown and History 2012-2016 (In Millions)

	2012-13 Actual		2013-14 Actual		2014-15 Estimated		2014-15 Modified Budget		2015-16 Recommended Budget		Change from Modified	
	R 1	R 2	R 1	R 2	R 1	R 2	R 1	R 2	R 1	R 2	R 1	R 2
Domestic Violence	-	0.5	-	0.5	-	0.5	-	0.5	-	0.5	-	-
Aid to Adoptive Children	5.6	22.9	6.2	24.4	6.6	26.0	6.6	26.0	7.2	27.6	0.5	1.6
AFDC - Foster Care	27.5	27.8	25.6	26.0	28.3	33.4	29.1	33.4	31.0	36.1	1.9	2.7
Kinship Guardianship	-	4.1	-	2.6	-	3.1	-	3.1	-	3.5	-	0.4
CalWORKs Cash Aid	-	47.4	7.0	60.9	75.5	101.7	66.8	92.9	76.3	123.3	9.5	30.5
Total	33.1	102.7	38.8	114.4	110.4	164.7	102.6	156.0	114.5	191.0	11.9	35.1
Grand Total		135.8		153.2		275.1		258.6		305.6		47.0

R1 = 1991 Social Services Realignment

R2 = 2011 Realignment



**DETAIL OF 2015-16 RECOMMENDED BUDGET**

	2015-16			
	Requirements	Sources	Net County Cost	Staffing
<b><u>Subsistence Funds</u></b>				
Aid to Indigents (Fund AAA ATI)	1,571,708	198,000	1,373,708	0
Domestic Violence/Child Abuse Services (Fund AAA DVC)	531,812	531,812	0	0
Entitlement Payments (Child Care) (Fund AAA ETP)	26,477,701	26,477,701	0	0
Out-of-Home Child Care (Fund AAA OCC)	960,566	0	960,566	0
Aid to Adoptive Children (AAB ATC)	63,612,155	61,562,635	2,049,520	0
AFDC - Foster Care (Fund AAB BHI)	133,044,207	114,470,799	18,573,408	0
Refugee Cash Assistance (AAB CAP)	125,000	125,000	0	0
Cash Assistance for Immigrants (AAB CAS)	2,521,954	2,521,954	0	0
CalWORKs - All Other Families (AAB FGR)	258,658,750	253,267,251	5,391,499	0
Kinship Guardianship Assistance Program (AAB KIN)	10,559,739	9,434,054	1,125,685	0
CalWORKs - 2 Parent Families (Fund AAB UPP)	45,949,621	44,905,012	1,044,609	0
Total Subsistence Funds	544,013,213	513,494,218	30,518,995	0

**BUDGET CHANGES AND OPERATIONAL IMPACT**

**Aid to Indigents (General Relief)** includes requirements of \$1.6 million which provides cash aid for food, shelter and transportation as well as SSI advocacy legal fees to indigents who do not meet categorical eligibility requirements for state and federally funded programs. Due to anticipated caseload increases, total requirements will increase by \$170,511. This caseload increase, combined with a \$172,000 reduction in sources due to declining SSI referrals, results in a \$342,511 increase in Net County Cost to \$1.4 million.

**Domestic Violence/Child Abuse Services** includes operating expenses of \$1.3 million which funds contracts with agencies to ensure temporary shelter, food, transportation, emergency services and treatment/counseling for adults and children who are victims of domestic violence and child abuse. Reimbursements for the operating expenses of \$779,402 are from a surcharge placed on certified copies of birth certificates, marriage licenses and court fines imposed in domestic violence cases. Requirements of \$531,812 reflect the total operating expenses less reimbursements. Sources of \$531,812 represent realignment funding that is dedicated to the child abuse prevention program. There is no change to this budget unit from the prior year.

**Entitlement Payments (Child Care)** includes requirements of \$26.4 million which provides payments to childcare providers for CalWORKs Stage 1 childcare. The requirements and sources will be increased by \$117,166 due to caseload increases caused by the mandated inclusion of drug felons as Welfare-to-Work eligible CalWORKs clients. The proposed 2015-16 Governor's budget reduced funding for this program requiring this decrease in available funding for County Welfare to Work participants. This program is 100% funded by federal and state sources. There is no Net County Cost for this budget.

**Out-of-Home Child Care** includes requirements of \$960,566 which provides assistance grants for room, board and care for children. Requirements are increasing \$100,000. This is primarily due to a projected 17% increase in average grant costs. This increase is a result of state mandated foster care rate increases and lengthening placement terms for these children. A \$100,000 increase in Net County Cost is required.

**Aid to Adoptive Children** includes requirements of \$63.6 million which provides assistance to adoptive parents who would otherwise not be able to provide for a child's special needs. Requirements are increasing \$4.4 million. This is due to continuing increases in caseload and average grant payments. Caseload increases are a result of the success of legislation (AB390) which encourages and promotes the adoption of eligible children. Grant



increases are due to historical increases based on the child's needs and legislation (AB106) which granted a California Necessities Index (CNI) increase. Sources of \$61.6 million reflect an increase of \$4.4 million. Federal revenue is uncapped and is increasing \$2.3 million. Realignment is increasing by \$2.1 million. Net County Cost remains unchanged.

**AFDC-Foster Care** includes requirements of \$133.0 million, a \$9.5 million increase, consisting of \$131.0 million in aid payments and other expenses for children living in foster homes and group-care facilities and \$2.0 million in transfers to the Wraparound Reinvestment Fund. The transfer to the Wraparound Reinvestment Fund represents the 5% - 10% of monthly Wraparound Foster Care payments to contractors that are contractually retained by the County to be re-invested in Child Welfare Services programs. This is due to increases in caseload and placement costs. Caseload is projected to increase 6% and is a combination of historical caseload growth and the effects of AB 12 which allows foster youth to receive aid through age 21. Placement costs continue to increase due to court ordered rate increases implemented in 2013-14 which include annual escalators. Sources of \$114.5 million reflect an increase of \$8.3 million. Federal revenue is uncapped and is increasing by \$4.6 million. Realignment revenue is increasing by \$4.5 million. Child support collections are increasing by \$200,000 and operating transfers in are decreasing by \$1.0 million. Operating transfers in are provided by the Wraparound Reinvestment Fund and are utilized to maintain steady growth in realignment use for this program. Net County Cost of \$18.6 million reflects an increase of \$1.2 million. This increase is required for this program to meet mandated matches.

**Refugee Cash Assistance** includes requirements of \$125,000 which provides payments to refugees who cannot meet the requirements for the Refugee Demonstration Project and CalWORKs programs. Requirements are increasing by \$33,803. This is primarily due to overall increases in caseload and average grant payments. Sources of \$125,000 reflect an increase of \$43,803. This program is 100% federally funded. There is no Net County Cost for this budget.

**Cash Assistance for Immigrants** is 100% state funded and includes requirements of \$2.5 million which provides payments to legal immigrants who meet the SSI/SSP immigration status requirements. Requirements are increasing by \$400,000. This is primarily due to a 9% increase in caseload and a 7.5% increase in the average grant. Sources of \$2.5 million reflect an increase of \$400,000. This program is 100% state funded. There is no Net County Cost for this budget.

**CalWORKs – All Other Families** includes requirements of \$258.7 million which provides assistance payments to families eligible for aid and includes all cases that have not been identified as two-parent or zero-parent families. This is a \$2.5 million decrease from the prior year and is due to an expected overall slow decline in CalWORKs caseload. Also, as of April 1, 2015, CalWORKs allows people with felony drug convictions to receive benefits. The addition of a parent(s) to the assistance unit causes some cases to shift to the CalWORKs-2 Parent Families budget unit. This caseload reduction offsets a mandated 5% grant increase that was effective April 1, 2015. Sources of \$253.3 million reflect a decrease of \$2.4 million. This net decrease is due to a \$31.5 million decline in federal and state revenue and a \$29.1 million increase in realignment revenue. The state continues to fund the non-federal portion of the last two mandated 5% grant increases with realignment revenue. Net County Cost is decreasing by \$55,796.

**Kinship Guardianship Assistance Program (Kin-GAP)** includes requirements of \$10.6 million which provides subsidies to relative caregivers of children who leave the juvenile court dependency system to live with a relative legal guardian. Requirements are increasing by \$1.2 million. This is due to an increase in caseload and placement costs. Sources of \$9.4 million reflect an increase of \$1.1 million for additional federal, state and realignment funding. A Net County Cost increase of \$84,848 is required for this program to meet mandated matches.

**CalWORKs – 2 Parent Families** includes requirements of \$45.9 million which provides assistance payments to all cases identified as having two parents in the home or in which the parents are excluded from or ineligible for CalWORKs. Requirements are increasing by \$49,373. This small increase is due to an expected overall slow decline in CalWORKs caseload. Potential savings related to caseload decreases are projected to be offset by a change in legislation. As of April 1, 2015, CalWORKs will allow people with felony drug convictions to receive benefits. The addition of a parent(s) to the assistance unit causes some cases to shift to this budget unit from



CalWORKs-All-Other-Families budget unit. Sources of \$44.9 million reflect an increase of \$47,331. This net increase is due to a \$10.8 million decline in federal and state revenue and a \$10.9 million increase in realignment revenue. The state continues to fund the non-federal portion of the last two mandated 5% grant increases with realignment revenue. Net County Cost is increasing by \$2,042 to meet mandated matches.





## PRESCHOOL SERVICES

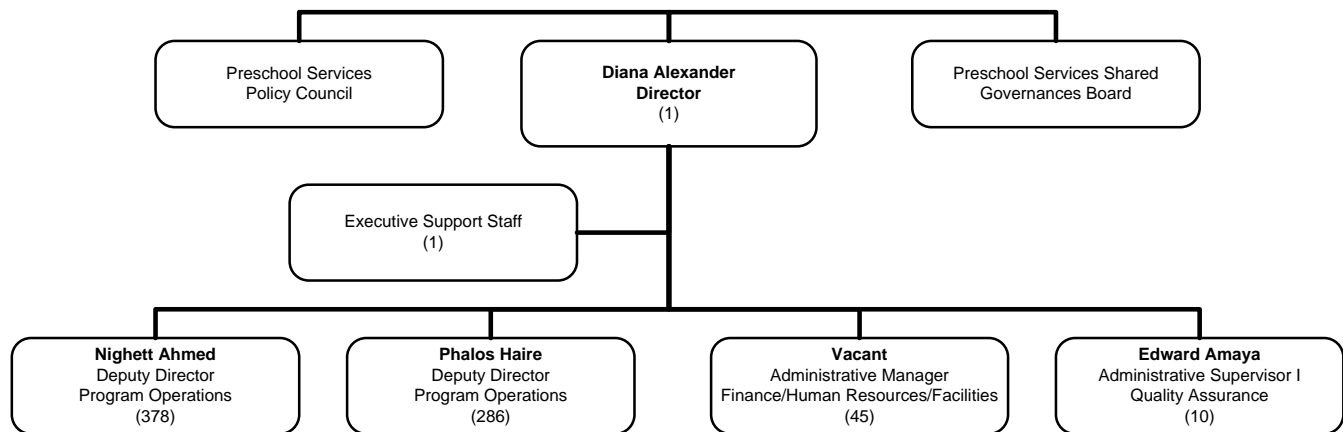
### Diana Alexander

#### DEPARTMENT MISSION STATEMENT

*Preschool Services improves the well-being of children, empowers families and strengthens communities.*



#### ORGANIZATIONAL CHART



#### 2015-16 SUMMARY OF BUDGET UNITS

2015-16					
	Requirements	Sources	Use of / (Contribution to) Fund Balance	Available Reserves	Staffing
<b>Special Revenue Funds</b>					
Preschool Services	50,196,486	50,356,028	(159,542)	0	721
Total Special Revenue Funds	50,196,486	50,356,028	(159,542)	0	721

#### 2014-15 MAJOR ACCOMPLISHMENTS

- Received the Early Head Start - Child Care Partnership Grant from the Office of Head Start. This partnership will help increase the quality of comprehensive services to children aged 0 to 3 years old and offer various family engagement services.
- Increased the number of teachers with a Bachelor's or advanced degree by 10%, at a level above the 50% Head Start nation-wide requirement.
- Received funding from First Five San Bernardino for Mentor Coaching to improve the quality of ongoing professional growth opportunities for child care providers and family child care homes.





- Collaborated with Department of Public Health, Department of Community Development and Housing, and the San Bernardino County Superintendent of Schools for a Building Upward Mobility pilot to provide a literacy training module for residents of an affordable housing complex.
- Purchased a new warehouse to centralize and maintain the entire department's school supplies and equipment.

## DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	NEW Percentage of children who show growth in literacy skills utilizing the Desired Results Developmental Profile (DRDP) 2015.	0	0	0	75%
STRATEGY	Promote school readiness.					
STRATEGY	Increase literacy skills with focus on letter and word knowledge in preschool age (3-5 yrs) children attending a year round program to prepare for kindergarten.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	NEW Percentage of children who show growth in social & emotional skills utilizing the DRDP 2015.	0	0	0	25%
STRATEGY	Increase social & emotional skills in toddlers (18 mos-3 yrs) attending a year round program to prepare for transition into a preschool program.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	NEW Number of foster children enrolled.	0	0	0	250
STRATEGY	Increase the enrollment opportunities for foster children.					
STRATEGY	Enhance the referral process of enrollment with the Children and Family Services Department.					
COUNTY GOAL: PROVIDE FOR THE SAFETY, HEALTH AND SOCIAL SERVICES NEEDS OF COUNTY RESIDENTS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Partner with County and non-County agencies and maximize the use of Federal and State programs and funding to address the public health, safety and social service needs of County residents and move participants to self-sufficiency.	Percentage of full day children identified as obese or overweight whose BMI is reduced.	45%	10%	27%	15%
STRATEGY	Identify obese and/or overweight children in an effort to promote a healthy lifestyle.					
STRATEGY	Promote nutrition education programs for parents at each school site.					
STRATEGY	Ensure that children receive both nutrition curriculum and physical activity daily within the classroom schedule.					
STRATEGY	Decrease the number of children who are initially identified as obese or overweight from the higher level of Body Mass Index (BMI) classification to the next lower level by children's heights and weights.					



Preschool Services

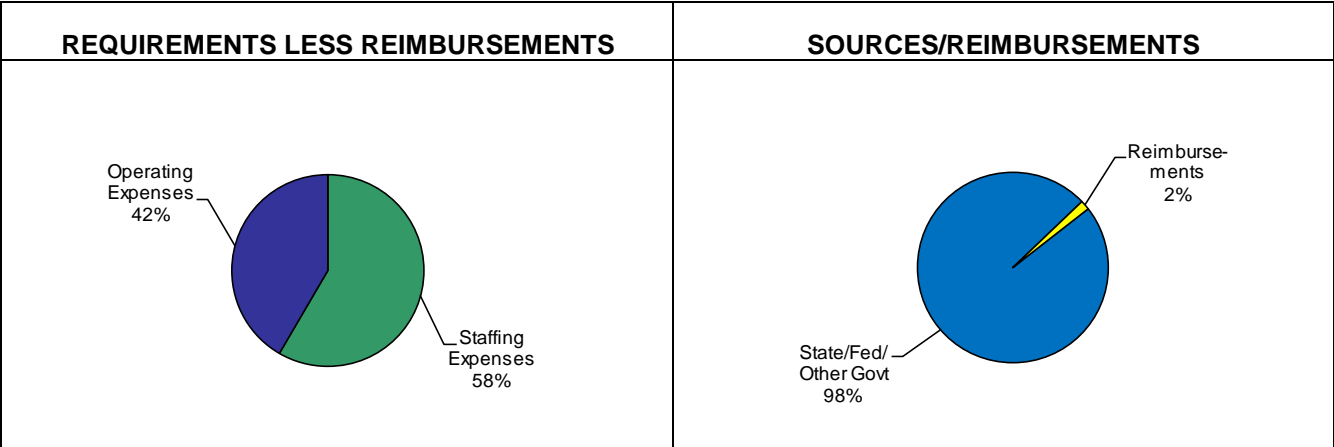
DESCRIPTION OF MAJOR SERVICES

The Preschool Services Department (PSD) administers the Federal Head Start and Early Head Start programs, Early Head Start – Child Care Partnership Grant, California Department of Education State Preschool program, as well as the Child and Adult Care Food Program in 43 locations throughout the County of San Bernardino. The programs are fully funded from Federal and State sources with no Net County Cost.

Budget at a Glance	
Requirements Less Reimbursements	\$51,017,486
Sources/Reimbursements	\$51,177,028
Use of/ (Contribution to) Fund Balance**	(\$159,542)
Total Staff	716

PSD serves about 6,000 low income and disadvantaged families with children from birth to 5 years of age and pregnant women. PSD’s priority population includes children in foster care, those who are homeless and children with special needs and/or disabilities. In addition, our programs offer comprehensive child development and family support services to all enrolled children and families which include: physical health, nutrition and mental health to strengthen the child’s capacity to participate successfully in school.

2015-16 RECOMMENDED BUDGET



\*\* Contribution to Fund Balance appears as a negative number and increases Available Reserves.



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Preschool Services  
FUND: Preschool Services

BUDGET UNIT: RSC HPS  
FUNCTION: Public Assistance  
ACTIVITY: Other

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	28,965,970	28,399,414	28,179,918	27,778,394	29,202,220	29,774,903	572,683
Operating Expenses	18,824,347	18,562,930	18,367,419	21,111,281	21,079,361	21,198,583	119,222
Capital Expenditures	286,185	238,899	43,291	301,917	290,403	44,000	(246,403)
Total Exp Authority	48,076,502	47,201,243	46,590,628	49,191,592	50,571,984	51,017,486	445,502
Reimbursements	(583,846)	(645,180)	(628,021)	(778,101)	(821,000)	(821,000)	0
Total Appropriation	47,492,656	46,556,063	45,962,607	48,413,491	49,750,984	50,196,486	445,502
Operating Transfers Out	1,070	174,712	121,738	2,047,477	2,388,000	0	(2,388,000)
Total Requirements	47,493,726	46,730,775	46,084,345	50,460,968	52,138,984	50,196,486	(1,942,498)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	47,000,879	46,390,348	45,563,156	50,216,477	52,107,275	50,336,028	(1,771,247)
Fee/Rate	135	74,999	61,902	17,501	75,000	20,000	(55,000)
Other Revenue	598,452	295,976	15,673	144,639	33,900	0	(33,900)
Total Revenue	47,599,466	46,761,323	45,640,731	50,378,617	52,216,175	50,356,028	(1,860,147)
Operating Transfers In	122,015	0	41,458	0	0	0	0
Total Financing Sources	47,721,481	46,761,323	45,682,189	50,378,617	52,216,175	50,356,028	(1,860,147)
<b>Fund Balance</b>							
Use of / (Contribution to) Fund Balance**	(227,755)	(30,548)	402,156	82,351	(77,191)	(159,542)	(82,351)
Available Reserves					0	0	0
Total Fund Balance					(77,191)	(159,542)	(82,351)
Budgeted Staffing*	732	706	674	707	707	721	14

\*Data represents modified budgeted staffing

\*\* Contribution to Fund Balance appears as a negative number and increases Available Reserves.

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Major expenditures include staffing expenses of \$29.8 million to fund 721 budgeted positions who administer preschool program services. Operating expenses of \$21.2 million include contracts for temporary help, food, subcontractors, and transportation. Also included are transfers to other County departments for services such as data processing, facilities management, insurance, lease payments, human services, and information technology systems support and human resources. Capital expenditures of \$44,000 fund the purchase of 2 vehicles for the Early Head Start – Child Care Partnership grant. Reimbursements of \$821,000 are from the Department of Behavioral Health for the operation of the Prevention and Early Intervention and the Low-Income First Time Mothers (LIFT) programs. These programs provide children with identified social-emotional developmental challenges, as well as at risk low income first time pregnant mothers, with support services and parent/teacher training.

Sources of \$50.4 million are primarily from the State and Federal government.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$1.9 million. This is primarily due to a reduction of \$2.4 million in operating transfers out for one-time capital projects carried-over from 2013-14 (i.e. warehouse) and completed in 2014-15. This is offset by an increase of \$572,683 in staffing expenses due to the net increase of 9 limited term positions mainly to operate the Fontana Citrus Head Start site and to increase the level of interaction between children and teachers in the Early Head Start program.



Sources are decreasing by \$1.9 million primarily due to a reduction in one-time carry-over funds of \$2.2 million from 2013-14 and the reduction of First Five Full Day program of \$573,545, offset by an increase in \$746,776 from the Early Head Start – Child Care Partnership Grant and a \$176,000 contribution from First Five San Bernardino.

## ANALYSIS OF FUND BALANCE

The decrease in fund balance of \$82,351, to a negative \$159,542 at the beginning of 2015-16, is primarily due to an open purchase order that will not be closed until 2015-16. This purchase order is for the purchase of a scissor lift and a stake bed truck that will be utilized by the department for warehouse and maintenance operations. Federal revenues to reimburse this purchase will be received by the department in 2015-16.

## 2015-16 POSITION SUMMARY\*

Division	2014-15	Adds	Deletes	Re-Orgs	2015-16	Limited	Regular
	Modified Staffing				Recommended		
Executive Unit	2	0	0	0	2	0	2
Operations	650	15	-1	0	664	644	20
Administration	45	0	0	0	45	10	35
Quality Assurance	10	0	0	0	10	0	10
Total	707	15	-1	0	721	654	67

\*Detailed classification listing available in Appendix D

## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing Expenses of \$29.8 million fund 721 positions of which 67 are regular positions and 654 are limited term positions. This includes a net increase of 9 limited term positions in 2015-16. This will allow the department to staff the additional classrooms at the Fontana Citrus Head Start site and reduce the child to adult ratio in the Early Head Start program. Additionally, 5 contract positions were approved by the Board of Supervisors (1/27/15, No. 41) to provide services for the Early Head Start – Child Care Partnership Program.

The budget includes the addition of Contract Teacher I 12 months (4), Contract Teacher Aide II 12 months (1), Contract Custodian 12 months (2), and Contract Food Service Worker 12 months(1). The department also added a Contract Behavioral Specialist (1) and a Special Education Specialist – Extra Help (1) which is offset by the deletion of a Speech Therapist (1).

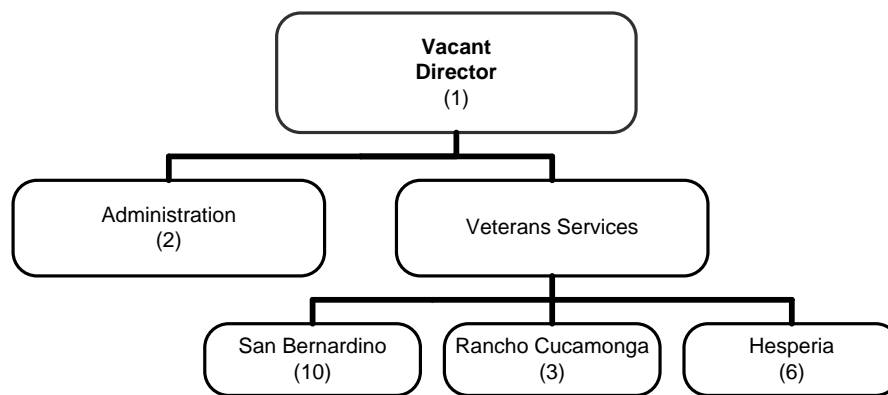


## VETERANS AFFAIRS

### DEPARTMENT MISSION STATEMENT

*To honor the commitment and sacrifice of our veterans, military and their families, and to promote awareness of their contributions and unique challenges, the department identifies and obtains benefits and services through advocacy, outreach and education, thereby contributing to the quality of life and well-being of our communities.*

### ORGANIZATIONAL CHART



### 2015-16 SUMMARY OF BUDGET UNITS

	2015-16					
	Requirements	Sources	Net County Cost	Use of / (Contribution to) Fund Balance	Use of / (Contribution to) Net Position	Staffing
<b>General Fund</b>						
Veterans Affairs	2,167,009	642,500	1,524,509			22
Total General Fund	2,167,009	642,500	1,524,509			22
<b>Total - All Funds</b>	2,167,009	642,500	1,524,509	0	0	22



## 2014-15 MAJOR ACCOMPLISHMENTS

- Produced \$85.0 million in new federal benefits for County residents to mitigate the effects of the economic downturn. This is the most by any County in California and represents 16% of all new dollars earned by California Counties.
- Partnered with The Incredible Edible Community Garden project and California State University San Bernardino Institute for Research to help meet the mental health needs of County veterans at no added cost to the County.
- Collaborated with the United States Department of Veterans Affairs, CalVet, the San Bernardino Superintendent of Schools, the Department of Behavioral Health, the Transitional Assistance Department, and the Department of Aging and Adult Services to ensure County veterans receive their fair share of resources.
- Focused on efficiency such as improving online claim forms and interviewing skills serving over 28,000 clients, a 16% increase over last year.
- Initiated the Veteran Friendly Business and Veterans ID Card outreach programs to inform veterans of potential local business saving, contacting over 1,000 County businesses and issuing over 5,000 ID cards to local veterans.

## DEPARTMENT PERFORMANCE MEASURES

COUNTY GOAL: PURSUE COUNTY GOALS AND OBJECTIVES BY WORKING WITH OTHER AGENCIES		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Work with Federal, State and regional governments and organizations, to ensure San Bernardino County receives its fair share of resources.	Percentage of VSR staff receiving 15 hours of continuing education	100%	100%	100%	100%
STRATEGY	Maintain federal accreditation and maximize staff knowledge of federal benefits and services by ensuring Veteran Service Representatives (VSRs) meet the federal mandate for completion of 15 hours of continuing education per year.					
COUNTY GOAL: PURSUE COUNTY GOALS AND OBJECTIVES BY WORKING WITH OTHER AGENCIES		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Work with Federal, State and regional governments and organizations, to ensure San Bernardino County receives its fair share of resources.	Percentage of College Fee Waiver letters mailed within 10 days of application	100%	100%	100%	100%
STRATEGY	Maintain efficiency and maximize benefits by processing state college fee waiver applications for spouses and dependent children of qualified disabled veterans.					
COUNTY GOAL: IMPROVE COUNTY GOVERNMENT OPERATIONS		Measure	2013-14 Actual	2014-15 Target	2014-15 Est.	2015-16 Target
OBJECTIVE	Monitor and evaluate operations and implement strategies to continually improve efficiency, effectiveness, and collaboration.	Percentage of pending Veterans Affairs caseload with claim reviews less than 90 days past due	73%	80%	80%	80%
STRATEGY	Ensure efficient case management and resolution of claims.					



## Veterans Affairs

### DESCRIPTION OF MAJOR SERVICES

According to the Secretary of the U.S. Department of Veterans Affairs (VA), approximately one out of every three people in the United States is a potential VA beneficiary. The Department of Veterans Affairs provides claims assistance, information and referral, advocacy, and outreach to County residents. These benefits include medical care, life insurance, home loans, pension benefits, disability compensation, education and vocational rehabilitation. County VA employees are often the initial contact with the VA system for veterans and recently discharged military personnel in our community.

Budget at a Glance	
Requirements Less Reimbursements	\$2,167,009
Sources/Reimbursements	\$642,500
Net County Cost	\$1,524,509
Total Staff	22
Funded by Net County Cost	70%

Services to the veteran's community are concentrated in the following areas:

#### Claims Assistance

Provide benefits counseling, claim preparation, and development of material evidence. Monitor adjudication and resolve issues or questions in favor of the veteran. Provide assistance with administrative and appellate review of claims.

#### Information and Referral

Make referrals to other County departments, homeless service providers, emergency service providers, and state and federal agencies.

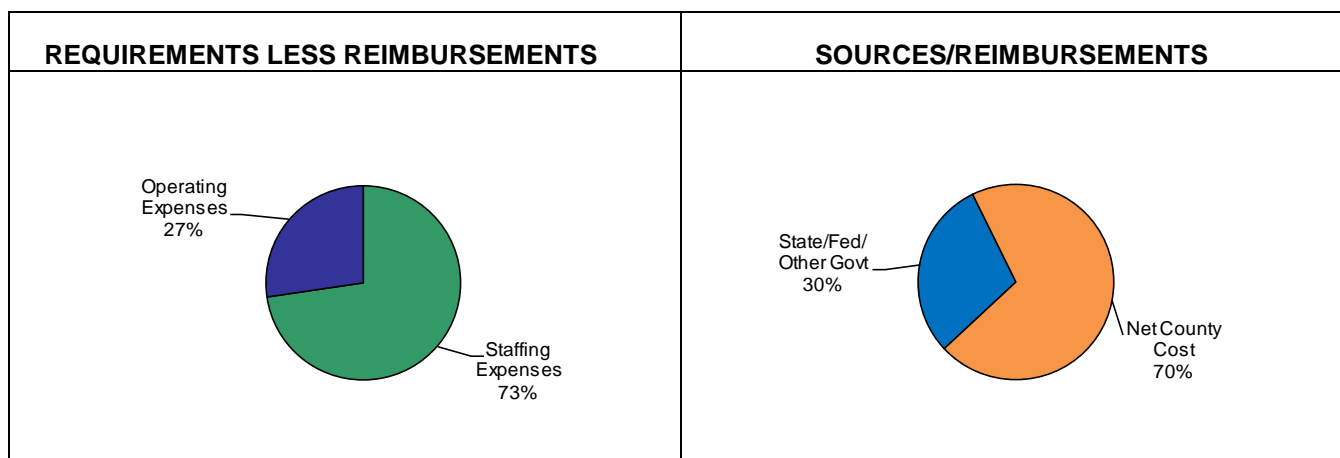
#### Advocacy

Provide individual advocacy, advocacy at the policy and legislative levels, and provide state and federal, elected officials, with technical assistance regarding veterans' legislation.

#### Outreach

Conduct outreach to retail businesses, retirement homes, mortuaries, schools, military separation programs, and service organizations such as the American Legion, Disabled American Veterans, Veterans of Foreign Wars, Elks, Rotary, Knights of Columbus and Optimists for the express purpose of informing the community of veterans' benefits and services.

### 2015-16 RECOMMENDED BUDGET



## ANALYSIS OF 2015-16 RECOMMENDED BUDGET

GROUP: Human Services  
DEPARTMENT: Veterans Affairs  
FUND: General

BUDGET UNIT: AAA VAF  
FUNCTION: Public Assistance  
ACTIVITY: Veteran's Services

	2011-12 Actual	2012-13 Actual	2013-14 Actual	2014-15 Estimate	2014-15 Modified Budget	2015-16 Recommended Budget	Change From 2014-15 Modified Budget
<b>Requirements</b>							
Staffing Expenses	1,395,429	1,467,499	1,516,696	1,511,694	1,636,084	1,574,628	(61,456)
Operating Expenses	358,753	353,512	420,597	426,098	644,150	592,381	(51,769)
Capital Expenditures	0	0	0	0	0	0	0
Total Exp Authority	1,754,182	1,821,011	1,937,293	1,937,792	2,280,234	2,167,009	(113,225)
Reimbursements	0	(20,000)	0	0	0	0	0
Total Appropriation	1,754,182	1,801,011	1,937,293	1,937,792	2,280,234	2,167,009	(113,225)
Operating Transfers Out	0	0	0	0	0	0	0
Total Requirements	1,754,182	1,801,011	1,937,293	1,937,792	2,280,234	2,167,009	(113,225)
<b>Sources</b>							
Taxes	0	0	0	0	0	0	0
Realignment	0	0	0	0	0	0	0
State, Fed or Gov't Aid	493,264	457,816	613,006	607,139	827,139	642,500	(184,639)
Fee/Rate	0	0	0	0	0	0	0
Other Revenue	3,173	245	0	0	0	0	0
Total Revenue	496,437	458,061	613,006	607,139	827,139	642,500	(184,639)
Operating Transfers In	0	0	0	0	0	0	0
Total Financing Sources	496,437	458,061	613,006	607,139	827,139	642,500	(184,639)
Net County Cost	1,257,745	1,342,950	1,324,287	1,330,653	1,453,095	1,524,509	71,414
Budgeted Staffing*	18	18	22	22	22	22	0

\* Data represents modified budgeted staffing

## MAJOR EXPENDITURES AND REVENUE IN 2015-16 RECOMMENDED BUDGET

Staffing expenses of \$1.6 million fund 22 budgeted positions. Operating expenses of \$592,381 consist primarily of facilities management, interdepartmental transfers, including COWCAP and general office supplies, printing, mailing, copier leases and use of County cars.

Sources of \$642,500 consist of State Veterans Subvention funding and one-time sources that include Medi-Cal Cost Avoidance Program, the County Veterans Service Office Fund and Mental Health Services Act.

## BUDGET CHANGES AND OPERATIONAL IMPACT

Requirements are decreasing by \$113,225 primarily due to reduction in salaries and benefits, and reductions in services and supplies associated with less funding for VA special project programs in 2015-16.

Sources are decreasing by \$184,639 based on state funding anticipated in 2015-16. Overall, operations will not be impacted.

## 2015-16 POSITION SUMMARY\*

Division	2014-15 Modified Staffing	Adds	Deletes	Reorgs	2015-16 Recommended	Limited	Regular
Administration	3	0	0	0	3	0	3
Veterans Services	19	0	0	0	19	4	15
Total	22	0	0	0	22	4	18

\*Detailed classification listing available in Appendix D





## STAFFING CHANGES AND OPERATIONAL IMPACT

Staffing expenses of \$1.6 million fund 22 budgeted positions of which 18 are regular positions and 4 are limited term positions. There are no staffing changes from the previous fiscal year.





THIS PAGE LEFT INTENTIONALLY BLANK

